

<b>Subject</b>	<b>Minutes of the District Development Committee (DDC) Meeting</b>
<b>Date &amp; Time</b>	<b>29/11/2025, 10.00 A.M.</b>
<b>Venue</b>	<b>Conference Hall, o/o District Commissioner, Sonitpur, Tezpur.</b>
<b>Participants</b>	<b>Annexure - 1.1</b>
<b>Fund receipt &amp; Utilisation</b>	
<b>Physical Progress</b>	

The DDC Meeting was held in presence of District Development Commissioner, Heads of various Development Departments of the District and Chaired by Sri Ananda Kumar Das, ACS, District Commissioner, Sonitpur, Tezpur. At the very outset, the Chair welcomed all the members present in the meeting.

After that the meeting discussed and emphasized on the following aspects:

Sl. No.	Sector	Administrative Departments	Schemes/ Project/ Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Infrastructure	PWD (Roads)	RIDF Asom Mala	<p>The EE PWD(R) informed the chair that the road from Paruwa Chariali to Tezpur University widening work is completed and shifting of electric pool and tree cutting works are going on. The 79% of disbursement of LA fund is completed. He also informed that the roads are damage due to installation of pipe by AMRUT.</p> <p>The BRO has occupied approximately 4 feet of PWD (R) land along the Reg. Vartak- Mazgaon Road by constructing a boundary wall. Although the PWD (R) has issued a letter, no response has been received so far. The Chair directed the Circle Officer, Tezpur and SDO PWD(R) to visit the site on Monday.</p> <p>The EE, PWD(R) informed to the Chair that the front gate's road of LGBRIMH is damage due to hard surface. The Director informed to the PWD(R) that they provide the fund and the department takes necessary initiative measures to complete the road in good condition.</p> <p><b><u>Action to be taken by LA Branch:</u></b></p> <p>The Chair instructed LA branch to take necessary steps for immediate disbursal of pending LA to beneficiaries.</p> <p>The Chair directed EE PWD (R) to call for a meeting with slow progress contractor in 07/12/2025.</p>	EE, PWD (Roads)
2.	Infrastructure	PWD (Building)	District Library Baan Theatre Inf. Dev.	<p>The Chair reviewed the progress of District Library projects. The EE (PWD Building) reported that the work is progressing smoothly and it will be completed and handed over in the month of December 2025 and he also informed that Sarakahat Stadium will be handed over in the month of December 2025.</p> <p>The Chair instructed the EE PWD(B) to ensure that the Community Kitchen's waste water is drained to the natural outlet.</p> <p>The EE PWD(B) informed that the issue of Construction of Jaganath Community Center at Adabari TE is resolved. The Chair instructed to PWD(B) to complete the all pending works of Jaganath Community centre, Model Schools and prepare a list of various schemes which will be inaugurated on the last week of December and first</p>	EE, PWD (Building)

				Week of January 2026.	
3.	Infrastr ucture	Water Resource s	NABAR D SOPDG ADB SDMF	<p><b>The EE</b>, Water Resource reported that the project under NABARD; 2 nos. of scheme is going on out of 4 nos. of scheme and rest of 2 nos. of scheme's tender process is going on under SOPD Schemes; 4 nos. of schemes is completed, and 5 nos. of schemes are ongoing.</p> <p>The EE, Water resource informed the Chair that the Climate Resilient Brahmaputra Integrated Flood and Riverbank erosion Risk Management project in Assam (Additional high priority works at Jarani and Zahaz Ghat area works is 49% completed.</p> <p>The Chair instructed EE, Water Resource to ensure that the Zahaz Ghat project area is properly maintained as a clean and beautiful walking zone.</p>	EE, WRD, Sonitpur, Tezpur.
4.	Infrastr ucture	DoHUA	Hazara paraSp orts Stadiu m Ranga para Park  Chowk Bazar CIDF	<p>Regarding Integrated Sports Complex at Hazarapara, the official informed that work of Ticket Counter and Security Roomm is under process. The Chair instructed to the official the work is completed in the month of December and also it will be inaugurated in December 2025.</p> <p>The EE, DoHUA informed that. Development of Chowk Bazar opening of the 1st half portion shortly. The Chair instructed that barricades will be removed before opening of the market.</p> <p>The Chair instructed the Official of DoHUA, Reg. Beautification of Padum Pukhuri speedy cleaning and prepare a beautification proposal like: Foot Path, reeling etc inside the pukhuri campus.</p> <p>The work of Rangapara Park is going on and fund was received by the concerned contractor, and it will be completed soon.</p> <p>The Chair instructed to the official that Borpukhuri, Sports Complex at Hazarapara and of Town Hall cum Auditorium of 1000 seating capacity will must be completed by December and it will be inaugurated in January 2026 by the visit of hon'ble CM.</p>	EE, DoHUA  EO, Tezpur Municipa l Board
5.	Infrastr ucture	T&CP	PMAY (U)	<p>The official of T&amp;CP informed the Chair that the survey of PMAY (U) is 75% progress and enquiry on PMAY (U)-I is under process to identify the non eligible beneficiaries and any miss use of fund.</p> <p>The Chair instructed to the official the process shall be speed up and submit stage wise action progress report and action to be taken according to the stage wise report.</p>	Dy. Director, T&CP
6.	Social	Health	1. Institu tional deliver ies 2. Immun isation Progra mme 3. MMR 4. ABHA ID	<p>The Jt. Director Health informed to the Chair that 11463 nos. of new pregnant woman registered for ANC and 99% institutional deliveries in Sonitpur district. Annual Infant target in 2025-26 is 24000 nos. and fully immunized children age between 9-12 months is 10795 nos.</p> <p>Reg. Maternal Mortality Ratio (MMR) per lakh live births in respect of Sonitpur district is 13464 nos., Maternal Death 7 nos. and calculate MMR 52 nos.</p> <p>Reg. ABHA ID under Ayushman Bharat Digital Mission register of target is 1523298 nos. and achieved 827073 nos.</p> <p>The Chair instructed the Official of Health that ABHA ID registration counter will be open in every hospital &amp; PHC.</p> <p>The Chair instructed to the official that formed a team with Magistrate and Health department officials to sudden visit the private nursing home &amp; hospital.</p>	Jt. Director, HealthSer vices,Soni tpur, Tezpur.

7.	Infrastr ucture	Power	Constr uction of New 33/11k V Sub Station under "AIIB" Schem e PM Surya Ghar RDSS	<p>The AGM, APDCL informed that the Chair about the construction of new 33/11 KV sub station under Assam Distribution system enhancement and loss reduction project 3 nos. of sub station is completed out of 5 nos. Total 54423 nos. prepaid smart meters installed in package-6 and 44187 nos. in package-7 and also informed that Electrification of Unelectrified HH under RDSS target is 9764 nos. and achieved 328 nos.</p> <p>The Chair instructed to the official that a letter write to us for pursue of installation of electric pool in Bhalukpung forest area's of border roads.</p>	EE, PHE AGM,AP DCL,Sonit pur
8.	Econo mic Develo pment	Agricultu re	<p>1.DC S</p> <p>2.PM -</p> <p>KISA N</p> <p>3.PM FBY</p> <p>4. RKVY</p>	<p>The Official informed that under Digital Crop Survey Kharif(2025-26),720 nos of villages and 138643 nos. Dags are covered. Total survey done till 21.10.2025-119935 nos.</p> <p>The DAO, Sonitpur informed that the percentage target Achievement KMS 2024-25 (1<sup>st</sup> crop) under Paddy procurement is 108.01 %.For FCI, in KMS 2024-25 (2<sup>nd</sup> crop) under Paddy Procurement is 100% for FCI.</p> <p>The Official informed that under NMEO-OP,2025-26,total land approved for plantation= 260.5384 Ha, Plantation completed = 178Ha (till 19-10-2025).Total number of beneficiaries of completed plantation= 288 nos. Subsidy claimed by the beneficiaries till date= 147 nos.</p> <p>The DAO informed that distribution of Fodder Maize seeds under Extensive cultivation of Maize, Var-African Tall, J-006 distributed 513 Qtls against the 1162 Ha under RKVY in Sonitpur district.</p> <p><b><u>Action to be taken by DAO,Sonitpur:</u></b></p> <p>The Chair instructed the official to take initiatives for cluster wise innovative schemes and motivate and aware people for taking such projects for the overall development of the region.</p>	<p>District Agricultu re Officer, Sonitpur, Tezpur.</p> <p>ADC(Agri culture), Sonitpur</p> <p>CEO, SonitpurZ illaParish ad</p>
9.	Infrastr ucture	DI&CC	<p>PMEG P CMAA A PM- Viswak arma MoU</p>	<p>GM, DICC reported that physical and financial progress under PMEGP for the year 2025-26 is 46 out of 57&amp;Rs 225.19 Lakhs out of 176.67 Lakhs respectively.</p> <p>20328 no. of application received under PM Viswakarma, 5197 no. of application stage (2) (district level) approved and stage (2)5306 no. of applications were pending. 79 out of 82 GPs on boarded in this schemes.</p> <p>Under Advantage Assam 2.0,Total MoU signed in Sonitpur District = 74 Nos. with total investment of Rs.52567. 03Lakhs.Total Proposed Investment in Sonitpur District = 524.66 Cr.</p> <p>The Chair instructed to the Official that take initiative to organize Bhogali Mela for selling of Pitha, Ladu etc. in Municipality area of Sonitpur District.</p> <p><b><u>Action to be taken by GM, DICC ,Sonitpur:</u></b></p> <p>The Chair instructed for the effective monitoring of the schemes and their timely completion.</p>	GM,DICC
10	Infrastr ucture	TRANSP O RT	<p>Reven ue Collec tion</p>	<p>The Official informed the house that for the Financial Year 2025-26, Revenue Collected is Rs.42,26,78,293 and percentage of Achievement is 52.20 %.</p> <p>Road Safety status about the Accident, Fatalities &amp;</p>	<p>DTO, Sonitpur, Tezpur. MVI, Sonitpur,</p>

				<p>Injuries of the District is as follows:          Accident decreased by = 9.34 %, Fatality increased by = 9.3% and injury decreased by =53.33 %.          Under the month of April to October 2025, total 36 nos. of Driving License was suspended.</p>	Tezpur. Divisional Superintendent, ASTC
11	Economic Development	Fishery	<p>1.PM MSY          2.KCC          3.GAIS</p>	<p>The Official informed that for the scheme of New Rearing Pond under PMMSY 2024-25, the sanctioned amount is Rs.33.60Lakhs, the target of 86. Nos. and a physical progress of 84.44%(overall) is achieved and Fin Fish Hatchery under PMMSY achieved 90% progress and will be completed by January 2026.          The Chair instructed to the official to conduct a joint survey with the Fishery Department, Legal Metrology Department and Food Safety Department in various fish market of Sonitpur District.</p> <p><b><u>Action to be taken by DFDO, Sonitpur:</u></b></p> <p>The Chair instructed for the effective monitoring of the schemes and their timely completion.</p>	DFDO, Sonitpur.
12	Infrastructure	Irrigation	<p>1.PMK SY          2. MDTW</p>	<p>The Official informed that the 3nos. of scheme namely Solar power MDTW at Meghajarani Village, Missamari, Natun Sirajuli schemes are completed and remaining 6 nos. of schemes are ongoing.          Reg. at Rangachakua, lemon cultivation and production is being carried out extensively in the area and has shown good potential. The Chair observed the ongoing cultivation practices and instructed the concerned officials to conduct a joint survey in coordination with the Irrigation and Agriculture Departments to identify measures to boost and further develop lemon cultivation in the area. The Departments were also instructed to assess the facilities that can be provided from our end to support the farmers.          The EE, Irrigation informed to the Chair that; on 09/10/2025, Irrigation Department write a letter to IRO Office due to forest issue in Khenkrajuli and FRC-related matters, the concerned project has been slow down.</p> <p><b><u>Action to be taken by EE, Irrigation:</u></b></p> <p>The Chair instructed on the matter to early completion of the schemes.</p>	EE, Irrigation.
13	Social sector	Labour	<p>1.Plantations Labour Act, 1951          2. Child and Adolescent Labour</p>	<p>Asstt. Labour Commissioner informed the Chair that 9 nos. of tea garden area's Hospitals visited. The Chair asked to cross check the 3000 beneficiaries under "Eti Koli Duti Paat" Scheme.</p> <p><b><u>Action to be taken by Asstt. Labour Commissioner, Sonitpur:</u></b></p> <p>The Chair instructed on the timely completion of the "Eti Koli Duti Paat" schemes.</p>	Asstt. Labour Commissioner, Sonitpur.
14	Social Sector	Sericulture	Silk Samagra-2 (Eri)"	<p>The Asst. Director informed the chair that the 9 nos. of Govt. firms and it is covered 107.34 Hac in Sonitpur district.          The Chair directed to the Asst. Director that cover the Nursery plant in new village of Sonitpur District and submit report before next DDC Meeting.</p>	The Asst. Director, Sericulture
15	Economic Development	Skill Employment and Entrepreneurship	1.Registrations	<p>The Official informed that under District Employment Exchange, total registration is 323 no.s where No. of Male is 180 no.s and Females=143 no.s.          Regarding Job Drive /Placement Drive: Total No. of Job Drive =2. Total no of Participating Candidates was</p>	DPM, ASDM Asstt. Director of

				156,43 got shortlisted and 3 nos. of employers. The Chair instructed to the official regarding registration is tie up of concern beneficiaries Aadhar card. Reg. total 3 nos. of Vocational Guidance / Career Counselling conduct and total no of candidate participated was 250 nos. and cover 5 nos. of school.	employment, DEE, Tezpur.
16	Economic Development	Animal Husbandry & Veterinary	1. Artificial insemination 2. MVU	The Official informed to the Chair that Artificial Insemination Activity covered 1046 nos. of local cow, 1450 nos. of cross breed cow and total 2496 nos in Sonitpur District. The official informed the Chair that total 9 nos. of MVU are allotted and 493 nos. of cases was attended by veterinary medical team.	District AH & Vety. Officer, Sonitpur
17	Infrastructure	PHE	1. JJM	Regarding non-functional schemes under JJM, the EE informed that work for the 360 nos. of non-functional schemes comprising both the divisions is going on smoothly. Reg. Tariff Collection, The EE further informed that out of the total 1162 nos. schemes, 836 nos. schemes are handed over and 125 nos. of schemes are there where water tariff is being collected. The Chair directed to the EE, PHE to ensure that water supplied to all Hotels, Dhabas and Restaurants is tested in the JJM laboratory. Vendors must get their water tested and obtain a valid water quality certificate. In case, where certificates are not produced renewal of licenses shall not be allowed from Magistracy branch.	EE, PHE. CEO, Sonitpur Zilla Parishad  AGM, APDCL
18	Social Sector	Social Welfare	AWCS POSHAN AWW	The DSWO informed the Chair that Model Anganwadi Center 63 nos. completed against the targeted 375 nos. sanctioned and under Mission POSHAN 2.0 and Saksham Anganwadi total active children registered 76614 nos. and active children measured 75832 nos. and in percentage of Measurement efficiency 98.98%. Reg. home visit by AWW; total AWW 1959 nos. total target visit 17372 nos. and total visit made 16733 nos and in percentage of 96.32%.	DSWO
19	Social Sector	Education	PM-CSPY	The IS informed to the Chair that additional class room 7 nos., Integrated Science Laboratory 13 nos., Library cum Computer room 18 nos. and achieved 95% respectively under PM-CSPY 2024-2025.	IS
20	Miscellaneous			The Chair urged all departments to work in a mission mode and ensure timely, efficient service delivery for the people of Sonitpur.	

The meeting ended with a vote of thanks from the Chair.

(Ananda Kumar Das, ACS)  
District Commissioner,  
Sonitpur, Tezpur.

Copy to:

1. The Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for kind information.
2. Director, DCP Division, T & D Department.
3. The Director, E & M Division, T & D Department
4. All members of DDC, as per Annexure I referred above.
5. The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
6. Office Copy.

(e-signed)  
District Commissioner,  
Sonitpur, Tezpur