

GOVERNMENT OF ASSAM  
OFFICE OF THE CO-DISTRICT COMMISSIONER::: NADUAR  
(FOOD, PUBLIC DISTRIBUTION AND CONSUMER AFFAIRS)  
Refreshment Cell Panchayat Election -2024-25

No.NCD-01/REFRESHMENT-CELL/2024-25/89

Date :- 18-01-2025

**Short Tender Notice**

Sealed quotations affixing Court fees stamp worth Rs. 8.25 only are invited from the local Hotel/ Restaurant/Canteen owners for supply of under mentioned items as refreshment to the Officer/ Staff engaged in Panchayat Election 2024-25 Naduar LAC, which will be received by the undersigned up to **02 P.M.** on **17-01-2025** at the Office Chamber of the Co-District Commissioner, Naduar & C.D.C.'s Office Naduar and will be opened on the same day at 5.00 P.M.

Sl. No.	Name of Items	Items of rate
1	Tea (with milk) per cup with 2 Nos. Biscuts.	
2	Tea (without milk) per cup with 2 Nos. Biscuts.	
3	Coffee per cup with 2 Nos. Biscuts.	
4	Singara /Kachuri/ Chop / Veg Patties per pc.	
5	Rasgulla/ Lalmohan per Pc.	
6	Sandesh/Kalakand/Kaju Barfi per Pc.	
7	Roti 3 Pc. With Sabji per plate	
8	Roti 3 Pc. With Chicken/ Mutton per plate	
9	Paratha 2 Pc. With Sabji per plate	
10	Paratha 2 Pc. With Chicken/ Mutton per plate	
11	Vegetarian meal ( Parimal/IzongRice, Dal, Mixed Sabji, Papar, Lemon and salad) per meal.	
12	Special Vegetarian meal (Bhog/Basmati Rice Dal.Spl. Mixed Sabji, Papad, Lemon, Salad, Curd and Sweet) per meal.	
13	Non-Vegetarian meal per plate ( Including Dal, Sabji and Papad) 1. Egg Meal 2. Fish Meal 3. Chicken Meal 4. Mutton Meal	
14	Refreshment per Pkt. Containing 3 slice bread with butter, One boiled egg and one sweet.	
15	Veg. Biryani with motor Paneer/ Vegetables per plate	
16	Chicken Briyani/ Mutton Biryani per plate.	

**Terms and Conditions**

1. The rates accepted will be treated as final till completion of the process of the Panchayat Election -2025. No alteration or modification of rate will be entertained for any reasons what so over rate should be quoted in figures as well as in words.
2. The successful bidder shall have to deposit security money amounting to Rs. 25,000/- ( Rupees Twenty five thousand) only in the shape of call deposit duly pledged in favour of the Co- District Commissioner, Naduar.
3. Preference will be given to the bidders having FSSAI licence, Trade licence and past election experience certificate.
4. The Selected hotel owner/caterer will have to supply fresh and good quality of food items for refreshment, for any complaint out of the standard of the food items, the order will be treated as cancelled and no payment will be made for Sub- standard meals/ refreshment foods.
5. The successful bidder will have to give service for 24 hours ( as and when required)
6. The Hotel owner/ successful bidder will have to serve food items engaging their own service boy to all cells.



7. The Hotel owner/ caterer will have to supply food items as per specification laid down in the tender.
8. The Hotel owner will also have to arrange pure drinking water to all cells.
9. The Hotel owner will not claim any extra payment for packaging cost.
10. The Hotel owner will have to maintain time for breakfast, Lunch, Tea and Dinner etc. as per direction of the officer in Charge of the Refreshment Cell.
11. If the successful bidder fails to supply the refreshment /meals under terms and conditions mentioned above the supply order will be treated cancelled and the security money will be forfeited to the Govt.
12. Payment of bill will be made as per Assam Govt, rule on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.
13. The undersigned reserves the right to reject/ accept any tender without assigning any reason there of and does not bind himself to accept the lowest quoted rates.
14. The committee can select one or more bidder at L1 rate.
15. The successful bidder must maintain the quality of Food items and any deviation in quality, the chairmen may Black list the vendor.

*Sell-*

**Co-District Commissioner,  
Naduar Co- District, Sonitpur**

Memo No. NCD-01/REFRESHMENT-CELL/2024-25/ 89 (A)  
Copy to:-

Date :- -01-2025

- 1) The District Information and Public Relation Officer, Sonitpur. Tezpur for wide publicity through local print media.
- 2) The DIO. NIC Sonitpur, Tezpur uploading in the District website.
- 3) PA to DC Sonitpur for kind appraisal of DC Sonitpur.
- 4) Notice Board, District Commissioner's Office and Election Office, Sonitpur.

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**Co-District Commissioner,  
Naduar Co- District, Sonitpur**

*Adesh*