

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	30/10/2025, 10.00 A.M.
Venue	Conference Hall, o/o District Commissioner, Sonitpur, Tezpur.
Participants	Annexure - 1.1
Fund receipt & Utilisation	
Physical Progress	

The DDC Meeting was held in presence of District Development Commissioner, Heads of various Development Departments of the District and Chaired by Sri Ananda Kumar Das, ACS, District Commissioner, Sonitpur, Tezpur. At the very outset, the Chair welcomed all the members present in the meeting.

After that the meeting discussed and emphasized on the following aspects:

Sl. No.	Sector	Administrative Departments	Schemes/ Project/ Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Infrastucture	PWD (Roads)	RIDF Asom Mala	<p>Reg. the low Progress of Improvement & upgradation of Parua Chariali to Harigaon Tezpur University Road, the EE,PWD(Roads) informed the Chair that clearing of structure is in progress and Shifting of Electric Pole under process.</p> <p><u>Action to be taken by LA Branch& CO ,Tezpur:</u></p> <p>The Chair directed to prepare list Lot wise along with Annexures (including Name of Pattadar,Amount,Area,Dag.No,PattaNo,VillageName, Mouza etc.) and put up the file accordingly.List of amount disbursed to Dag No. and remaining for disbursement is also to be prepared.The Chair further instructed the CO,Tezpur Revenue Circle to expedite the process for the remaining .</p> <p><u>Action to be taken by LA Branch:</u></p> <p>The Chair instructed LA branch to take necessary steps for immediate disbursal of LA to beneficiaries.</p> <p>The Chair instructed to EE PWD(R) provide the speed breaker at Rangapara To Tarajuli Bagan, Rangapara To Urohiloga path, Rangapara Hospital gate and Koiagula road as per their Road rules and regulation.</p> <p>EE reported that road from Dhupguri to Ghoiraliissues resolved.</p>	EE, PWD (Roads)
2.	Infrastucture	PWD (Building)	District Library Baan Theatre Inf. Dev.	<p>The Chair reviewed the progress of District Library projects. EE (PWD Building) reported that the Civil works have been completed and only Electrical works of the District Library remain.</p> <p><u>Action to be taken by EE(PWD):</u></p> <p>The Chair directed the EE (PWD) to startthe project within 15th of Nov and if the contractor fail to start the project in stipulated time then the necessary action will be initiated against the contractor. The Chair also instructed to take action as per the tender agreement clause if work is not completed within the stipulated time.</p> <p>The EE reported that for the scheme Construction of Mini Stadium at Sarakahat Play Ground under Barchalla LAC, the physical progress is almost completed, and it will be handover in the last week of November.</p>	EE, PWD (Building)

				<p>The EE, PWD(B) informed to the chair about the Nabapur Market's colour work is going on and it will be hand over to the District Development Authority by November and it will be inaugurated in the month of December 2025.</p> <p>The Chair instructed to EE, PWD(B) that all Educational Institutions must be completed within December and it will be inaugurated in January 2026.</p> <p>The EE informed theChair that physical progress of Football Academy for Boys' at Rangapara, Sonitpur for 2018-19 under the scheme "Construction of Sports Academy" is slow.</p> <p><u>Action to be taken by EE(PWD):</u></p> <p>The chair expressed concern about the slow progress and instructed EE to complete the project within November 2025 and if fail the contractor to complete the project in stipulated time then necessary penalty may be initiated as per tender agreement.</p> <p>The Chair instructed to EE, PWD(B), Sonitpur to convene a meeting with all contractors shortly in DC Office.</p>	
3.	Infras tructure	Water Resource s	NABAR D SOPDG ADB SDMF	<p>EE, Water Resource reported that Bank Protection Works of River Mora Bharali from ParuaChariali to KalaguruBishnu Prasad Rabha Samadhi (Ph-I)- physical progress is almost completed.</p> <p>The Chair instructed to EE, Water Resource to ensure plantation work along the bank of River Mora Bharali for beautification and protection.</p> <p>EE apprise the house that for "Flood Management by Capacity Augmentation of Morabharali, Sonitpur District, Assam" amounting Rs. 61.14 Cr. DPR Is submitted.</p> <p>The EE further inform that for the scheme climate resilient Brahmaputra integrated flood and river erosion risk management project in Assam (Additional high priority works at Jarani and ZahazGhat area Rs. 3590.15 Lakhs has been sanctioned, and supply of materials has been started and work in progress.</p> <p>The Chair instructed to EE, Water Resource to ensure that the Zahaz Ghat project area is properly maintained as a clean and beautiful walking zone.</p>	EE, WRD, Sonitpur, Tezpur.
4.	Infras tructure	DoHUA	Hazarapa r Sports Stadium Chowk Bazar CIDF	<p>Regarding Integrated Sports Complex at Hazarapara,theofficial informed that work of Athletic Track is in under process.The Chair instructed to the official the work is completed in the month of November and it will be inaugurated in December 2025.</p> <p>Reg. Development of Chowk Bazar,the Official informed that finishing work of the 1st half portion is in progress. The Chair instructed to the EO, TMB quickly vacate the temporary market shopkeepers and shifted to new market.</p> <p>The Official informed that RCC work of Town Hall cum Auditorium of 1000 seating capacity is completed and Truss work is in progress.</p> <p>Reg. Beautification of Borpukhuri,the Official informed that appoint a watchman temporarily for shut down the lights in time.</p> <p>The Chair instructed to the official in reg. Rangapar Park is complete within December 2025 and also instructed to EE, DoHUA to site verification with CO, Tezpur Revenue Circle encroachment of public in Bhairabnagar upper Tilla.</p>	EE, DoHUA EO, Tezpur Municipal Board
5.	Socia l	Health	1. Institio nal deliveries	<p>The Chair instructed to the Jt. Director, Health & service to conduct awareness camp in Tarajuli and Ghgrajuli Tea Estate to reduce the sudden teenagers suicide case.</p>	Jt. Director,H ealthServi ces,Sonitp ur, Tezpur.

			2. Immunisation Programme 3. MMR 4. ABHA ID		
6.	Infrastucture	Power	Construct ion of New 33/11kV Sub Station under "AIB" Scheme PM Surya Ghar	<p>The AGM, APDCL informed that the Chair about encroachment of RupajuliRubbergate, Balipara is menimize through the intervention of concern Circle Officer.</p> <p>The Chair directed to AGM, APDCL to collect the Polling Station list from Election Office and verify whether all the Polling Station have electricity connection in terms of upcoming election.</p> <p>chair instructed to AGM, APDCL to submit list of non-electrified households and including forest village. Also instructed to AGM, APDCL to arrange the programme that authority will visit Bhalukupung forest area shortly.</p>	EE, PHE AGM,AP DCL,Sonit pur
7.	Econ omic Devel opme nt	Agricultu re	1.DCS 2.PM- KISAN 3.PMF BY	<p>The Official informed that under Digital Crop Survey Kharif(2025-26),720 nos of villages and 138643 nos. Dags are covered.Total survey done till 21.10.2025- 117562nos.</p> <p>The DAO, Sonitpur informed that the percentage target vs Achievement KMS 2024-25 (1st crop) under Paddy procurement is 108.01 %.For FCI, in KMS 2024-25 (2nd crop) under Paddy Procurement is 100% for FCI.</p> <p>The Official informed that under NMEO-OP,2025-26,Total land approved for plantation= 260.5384 Ha, Plantation completed = 178Ha (till 19-10-2025).Total number of beneficiaries of completed plantation= 288 nos.Subsidy claimed by the beneficiaries till date= 147 nos.</p> <p>the Fertilizer Report (Urea), the official informed that supply percentage is 55.78% and quantity received from the Govt. is 252.00 MT.</p> <p><u>Action to be taken by DAO, Sonitpur:</u></p> <p>The Chair instructed the official to take initiatives for cluster wise innovative schemes and motivate and aware people for taking such projects for the overall development of the region.</p>	District Agriculur e Officer, Sonitpur, Tezpur. ADC(Agri culture), Sonitpur CEO, SonitpurZi llaParishad
8.	Infras tructu re	DI&CC	PMEGP CMAAA PM- Viswakar ma	<p>GM, DICC reported that physical and financial progress under PMEGP for the year 2025-26 is 38 out of 57&Rs 202.08 Lakhs out of 176.67 Lakhs respectively.</p> <p>20316 no. of application received under PM Viswakarma, 5197 no. of application stage (2) (district level) approved and stage (2)5308 no. of applications were pending. 79 out of 82 GPs on boarded in this schemes.</p> <p>Under Advantage Assam 2.0,Total MoU signed in Sonitpur District = 74 Nos. with total investment of Rs.52567.03Lakhs.Total Proposed Investment in Sonitpur District = 524.66 Cr.</p> <p>The Official also informed regarding the exhibition cum sale programme to be held from 12th to 16th November 2025.</p>	GM,DICC
9.	Infras tructu re	TRANSP ORT	Revenue Collectio n	<p>The Official informed the house that for the Financial Year 2025-26, Revenue Collected is Rs.34,97,74,429 and percentage of Achievement is 43.19 %.</p> <p>Road Safety status about the Accident, Fatalities & Injuries of the District is as follows: Accident decreasedby = 8.42% %,Fatality</p>	DTO, Sonitpur, Tezpur. MVI, Sonitpur, Tezpur.

				<p>increased by = 17.04% and Injury decreased by =59.51 %.</p> <p>Under the Financial Year 2025-26, No. of Learner License is 5018 and No. Of Driving License is 2088.</p> <p><u>Action to be taken by DTO, Sonitpur:</u></p> <p>The Chair instructed the Official to provide the sign board and speed breaker where necessary as per Govt. rules.</p>	Divisional Superintendent, ASTC
10	Economic Development	Fishery	<p>1.PMMSY 2.KCC 3.GAIS</p>	<p>The Official informed that for the scheme of New Rearing Pond under PMMSY 2024-25, the sanctioned amount is Rs.33.60 Lakhs, the target of 86. Nos and a physical progress of 84%(overall) is achieved.</p> <p>The Chair instructed to the official to conduct a joint survey with the Fishery Department, Legal Metrology Department and Food Safety Department in various fish market of Sonitpur District.</p> <p>The Chair instructed the official that under MMSY Scheme, if the 13 nos. of beneficiary does not started the work within November, the beneficiary should be replaced.</p> <p><u>Action to be taken by DFDO, Sonitpur:</u></p> <p>The Chair instructed for the effective monitoring of the schemes and their timely completion.</p>	DFDO, Sonitpur.
11	Infrastructure	Irrigation	1.PMKS Y	<p>The Official informed that 32% of Physical Progress is achieved for the scheme namely installation of solar power NDTW Scheme under RIDF work will be resume due to site condition and 41% of Physical Progress is achieved for the scheme namely installation of solar power NDTW Scheme at Balipara Dev. Block under RIDF work will be resume due to site condition and Sopai Tamulbari Physical Progress is 60% respectively.</p> <p><u>Action to be taken by EE, Irrigation:</u></p> <p>The Chair instructed on the early completion of the schemes.</p>	EE, Irrigation.
12	Social Sector	Labour	<p>1.Plantations Labour Act, 1951 2. Child and Adolescent Labour (Prohibition and Regulation) Act, 1986</p>	<p>Asstt. Labour Commissioner informed that fees collection from registration and renewal of shops & Establishment of Rs. 1,20,400/- and 6 nos. of inspection inspected in this month.</p> <p>The chair instructed to the Asstt. Labour Commissioner to ensure that the balance forms of "Eti Koli Duti Paat" are submitted immediately and also ensure about the Aadhar Card, Bank Account and KYC of "Eti Koli Duti Paat" beneficiaries benefited timely.</p> <p><u>Action to be taken by Asstt. Labour Commissioner, Sonitpur:</u></p> <p>The Chair instructed on the timely completion of the "Eti Koli Duti Paat" schemes.</p>	Asst. Labour Commissioner, Sonitpur.
13	Social Sector	Sericulture	Silk Samagra-2 (Eri) for the year 2021-22 to 2023-24	<p>The Asst. Director informed the chair that the 9 nos. of Govt. firms and it is covered 107.34 Ha in Sonitpur district.</p>	The Asst. Director, Sericulture
14	Economic Development	Skill Employment and Entrepreneurship	1.Registrations	<p>The Official informed that under District Employment Exchange, total registration is 663 no.s where No. of Male is 398 no.s and Females=265 no.s.</p> <p>Regarding Job Drive /Placement Drive: Total No. of Job Drive =3(1 Mega i.e District Wise). Total no of Participating Candidates was 331 and 100 got shortlisted. The Chair instructed to the official regarding registration is tie up of concern beneficiaries Aadhar card.</p>	DPM, ASDM Asstt. Director of employment, DEE, Tezpur.
15	Econ	Animal	1.Artifica	The Official informed to the Chair that African	District

.	omic Development	Husbandry & Veterinary	il insemination 2.Vaccination	Swain Fever found in NaduarLAC, and various medical prevention was taken by District AH & Vety. Dept. The official informed the Chair that total 9 nos. of MVU are allotted and 502 nos. of cases was attended by veterinary medical team.	AH & Vety. Officer, Sonitpur
16	Infrastucture	PHE	1. JJM	Regarding non-functional schemes under JJM, the EE informed that work for the 178no.s of non-functional schemes comprising both the divisions is going on smoothly. Reg. Tariff Collection, The EE further informed that out of the total 1162 no.s schemes, 793 no.s schemes are handed over and 126 no.s of schemes are there where water tariff is being collected. The Chair informed that during the field visit in Tarajuli TE 1 no. and Rupajuli TE 2 nos. of schemes were found nonfunctional from 6 months. The official informed to the Chair that due to pipe leakage those projects are nonfunctional, and they already communicated to the CEO, ZP for repairing & renovation.	EE, PHE. CEO, Sonitpur Zilla Parishad AGM, APDCL
17	Miscellaneous			The Chair urged all departments to work in a mission mode and ensure timely, efficient service delivery for the people of Sonitpur.	

The meeting ended with a vote of thanks from the Chair.

(Ananda Kumar Das, ACS)
District Commissioner,
Sonitpur, Tezpur.

Copy to:

1. The Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for kind information.
2. Director, DCP Division, T & D Department.
3. The Director, E & M Division, T & D Department
4. All members of DDC, as per Annexure I referred above.
5. The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
6. Office Copy.

(e-signed)
District Commissioner,
Sonitpur, Tezpur