

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	11/06/2025 , 11.00 A.M.
Venue	Conference Hall, o/o District Commissioner, Sonitpur, Tezpur.
Participants	Annexure - 1.1
Fund receipt & Utilisation	
Physical Progress	

The DDC Meeting was held in presence of District Development Commissioner, Heads of various Development Departments of the District and Chaired by Sri Ankur Bharali, ACS, District Commissioner, Sonitpur, Tezpur. At the very outset, the Chair welcomed all the members present in the meeting.

After that the meeting discussed elaborately and emphasized on the following aspects:

Sl. No.	Sector	Administrative Departments	Schemes/ Project/ Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Social sector	Labour	1.Plantations Labour Act,1951 2. Child and Adolescent Labour (Prohibition and Regulation) Act,1986	<ul style="list-style-type: none"> The ALC,Sonitpur informed the Chair that the reports of 35 tea garden under 'Eti Koli Duti Paat' will be submitted by today. The Chair discussed regarding the Child Labour cases under the Child and Adolescent Labour (Prohibition and Regulation) Act,1986. 	Asst.Labour Commissioner,Sonitpur.
2.	Social Sector	Forest	Revenue Collection	<ul style="list-style-type: none"> The DFO,Sonitpur West Divn. informed that the revenue collected for the period 2025-26 (upto May/2025) under Sonitpur West Division, Tezpur is Rs.36,37,116/- Reg.The wild buffalo attack,theHoD informed that people those who got injured will be provided a support of around Rupees 	DFO,Sonitpur West Div.Tezpur

				<p>Thirty Thousand and Rupees Four Lakhs will be provided to the family of those deceased. The Chair directed the official to facilitate the making of next of kin certificate for the said purpose.</p>	
3.	Infrastructure	PWD (Building)	<p>1.CDC Offices 2.Baan Theatre 3.District Library</p>	<ul style="list-style-type: none"> The Chair discussed regarding the progress of the operationalisation of CDC offices of Rangapara and Barchalla Co-District. The ADC(Twahir Alam ,ACS) informed the Chair that work at Rangapara office is going on smoothly. Further, the ADC(Personnel) informed about the Chair regarding the posting of Grade- III and Grade-IV staffs in the proposed CDC Offices. The Chair discussed regarding the progress of the projects of Baan Theatre and District Library. The Chair directed EE,PWD(Bldg.) to ensure the completion of works related to the District Library within July and to ensure the good quality of the works at the same time. The Chair directed the SDO(T&D Branch) to write a 	EE, PWD (Building)

				letter to the Chief Engineer for processing of tendering work of Baan Theatre with a copy to T&D Deptt,Dispur so that the work for Phase - II can be started immediately.	
4.	Reforms, Governance Facilitation and Regulation	Election		<ul style="list-style-type: none"> The Election Officer,Sonitpur informed the Chair that as per the Election SOP , the DEO & DSWO has to submit a monthly report in the DDC Meetings regarding the status of the stock of wheelchairs in each polling stations and the abstract will be shared with the Finance Department.The remaining stocks may be inspected by the Election Officer and IS ,Sonitpur time to time. The IS,Sonitpur informed the Chair that around 610 schools have received wheel chairs .The Chair directed IS,Sonitpur to submit a detailed report from all the schools regarding the same. 	Election Officer,Sonitpur.
5.	Economic Development	Soil Conservation		<ul style="list-style-type: none"> Reg.Construction of Division Office Building under SOPD-G, 2020-21., the Divisional Officer,Sonitpur informed the house that the work is at 	Divisional Officer, Sonitpur.

				<p>finishing stage. Development of parking area is ongoing. AC fitting is done.</p> <ul style="list-style-type: none"> The official informed the Chair regarding the issues in GeM portal registration to which the Chair directed the NIC official to keep in liaison with all the Head of Departments . 	
6.	Infrastruc ture	PHE	1.JJM	<ul style="list-style-type: none"> The EE,PHE informed about the minor repairing works which are left to be done under 15th FC of PWSS.The Official informed that the vendors will be submitting the bills to the Water Users Committee in response to which the Chair directed to streamline the payment process. The Chair further informed regarding a joint review meeting to be held with the PHE Department and CEO,Zilla Parishad. 	<p>EE, PHE . CEO, Sonitpur Zilla Parishad</p> <p>AGM, APDCL</p>
7.	Economic Developm ent	Agriculture	<ul style="list-style-type: none"> PADDY PROCUR MENT PM- KISAN PMFBY FERTILIZ ER REPORT (UREA) NFSM (FNS) RKVY HMNEH 	<ul style="list-style-type: none"> Reg. The Farmers' Registry,the DAO,Sonitpur informed the house that the Total Farmer IDs generated is 14486 no.s The Chair discussed regarding the cultivation of medicinal plants through FPCs and directed the official 	<p>District Agriculture Officer, Sonitpur, Tezpur.</p> <p>ADC(Agricult ure), Sonitpur</p> <p>CEO, Sonitpur Zilla Parishad</p>

			<ul style="list-style-type: none"> • Agri.- Horti. Activities under APART 2023-24 • ASSAM MILLET MISSION • SOPD-G 	<p>to have discussions with the official of Patanjali, Tezpur regarding the same.</p> <ul style="list-style-type: none"> • The DAO, Sonitpur informed that for the month of July' 2025 requirement of 1500 MT fertilizer(Urea) has been placed with the Director of Agriculture, Assam • Reg. the PMFBY(Kharif) 2025, the Official informed that No. of application received is 4088 nos. 	
8.	Infrastructure	PWD (Roads)	1.Asom Mala 2.0	<ul style="list-style-type: none"> • Reg.The Improvement and Upgradation of Road from Kanakata to Ghagra Kachari under Asom Mala, the EE,PWD(Roads) Dhekiajuli Division informed the Chair that construction of Bridge, GSB and WMM Works are in progress. Parallely Process of land acquisition is going on.. • Reg.the project of Improvement & upgradation of ParuaChariali to Harigaon Tezpur University Road, the Chair instructed to relocate the trees if possible.TheEE,PWD(Roads) informed that some of the electric pole may need to be shifted by the APDCL Department. 	EE, PWD (Roads)

				<ul style="list-style-type: none"> • The Chair showed concern regarding the condition of the approach road being constructed near the Office of the Joint Director, Health Services. • Reg. the issue with the Assam Urban Water Supply and Sewerage Board, North Assam Division, Biswanath and North East Gas Distribution Company Limited (NEGDC), the Officials of NEGDC informed that rectification works to be carried out to solve the issue. The methodology of the pipeline has been shared. 	
9.	Social Sector	Education	<ul style="list-style-type: none"> • Rescheduled School Timings • Ek Ped Maa ke Naam • Tea Garden Model Schools 	<ul style="list-style-type: none"> • The Chair enquired the ADC (Education) if both the govt. and private schools are following the rescheduled school timings due to the rising temperatures to which the ADC (Education) replied positively regarding the adherence of the new school timings. • Reg. the 'Ek Ped Maa ke Naam' Campaign, the IS, Sonitpur informed the Chair that around 75 tree saplings per school and around 1 lakh tree saplings overall is required for the Campaign. The Chair 	<p>ADC (Education), Sonitpur</p> <p>Inspector of Schools, Sonitpur</p>

				<p>directed the official to determine the locations for storage and distribution of the saplings to the various centres.</p> <ul style="list-style-type: none"> The IS, Sonitpur informed that total 13 Tea Garden Model Schools have been running with total student of 3484 Nos. and 90 Nos of Teachers in Sonitpur district during 2024-25. Classes have been running presently in those 13 Nos. of TE Model School. MDM Scheme have been running in those schools . 	
10.	Reforms, Governance Facilitation and Regulation	Excise	1.Revenue Target 2.Revenue Collection	<ul style="list-style-type: none"> The Official shared the following data: <ul style="list-style-type: none"> ➤ Revenue Target for the FY 2024-25- 161.52, Revenue Collected in the year 2024-25: 1556766055/- (96.38%) ➤ Target for the year 2025-26: 190.83 Cr. Revenue Collected in the year 2025-26 till date: 265757187.5/- (13.92%) 	Superintendent of Excise, Tezpur
11.	Economic Development	Taxes	1.GST	<ul style="list-style-type: none"> The Chair reviewed the progress of the department and discussed regarding the details of new registration (01.04.2024 to 31.03.2025), provisional revenue return collection under all Taxation Acts for the month of May-2025, trend of 	Concerned Official

				revenue collection and achievement against target (2023-24 and 2024-25),collection of revenue from fourth schedule items under vat during 2024-25 etc.	
12.	Social Welfare	Women & Child Development	<ol style="list-style-type: none"> 1. Mission Poshan 2.O & Saksham Anganwadi. 2. Pradhan Mantri Matry Vandana Yojana(PMMVY) 3. One Stop Centre. 4.Construction of Model AWC. 	<ul style="list-style-type: none"> • The ADC(Social Welfare & W&CD) informed regarding the issue of land identification for one Model AWC of Ban Nagar under NIDA-I to which the Chair directed the ADC and DSWO,Sonitpur to jointly visit sites along with CO,Tezpur Revenue Circle and verify for the feasibility of the construction of the centre. • The DSWO,Sonitpur further informed that the construction of Model AWCs under NIDA Phase -II is under process. • The official reported that 70395no.s active children measured out of 71290nos.total active children as per Poshan tracker for the month of May,2025.Measure ment efficiency is 98.74%. • The DSWO,Sonitpur informed the Chair regarding the successful Ceremonial Distribution Programmeof mobile phones to 	DSWO, Sonitpur, Tezpur.

				Anganwadi workers in the district.	
13.	Economic Development	Legal Metrology		<ul style="list-style-type: none"> The Chair took a note on the overall progress of the department. The Official informed about the proposal of approximately Rupees One Crore Thirty Lakhs for the Office Building. 	Asstt. Controller, Legal Metrology, Tezpur.
14.	Infrastructure	TRANSPORT	Revenue Collection	<ul style="list-style-type: none"> The Official informed the house that the revenue collected for the Financial Year 2025-26 is Rs.11,63,27,054 The Chair took a note on the overall progress of the Department. 	DTO, Sonitpur, Tezpur. MVI, Sonitpur, Tezpur. Divisional Superintendent, ASTC
15.	Infrastructure	Power		<ul style="list-style-type: none"> Reg. Plastic Waste Management Unit (PMMU), the DDC, Sonitpur informed regarding the submission of Estimates for Balipara and Rangapara Development Blocks. 	EE, PHE AGM, APDCL, Sonitpur
16.	Infrastructure	DI&CC	CMAAA PM-Svanidhi PM Internship Scheme .	<ul style="list-style-type: none"> The GM, DICC informed regarding the status of Interview status of CMAAA 2.0: Total applicants of Sonitpur District= 3504 , Total no of applicants present= 3366, Total no. of applicants absent =138. The GM, DICC also informed about the Awareness & Capacity Building Programme organized under 	GM, DICC

				RAMP on 20.05.2025.	
17.	Infrastruc ture	PWD (Electricals)		<ul style="list-style-type: none"> The Chair took a note on the progress of the schemes in connection with the PWD(Bldg.) Department. 	Concerned Official
18.	Miscellan eous			<ul style="list-style-type: none"> The Chair showed concern regarding the construction issues in various departments due to the prevailing flood situation. The Chair also focussed on the repair of the vulnerable roads and bridges ahead of the monsoon. The Chair urged all departments to actively participate in the celebration of the District Level International Yoga Day 2025 to be held at Tezpur College on 21st June. The Chair directed all the departments to follow the instructions related to government procurement through the GeM Portal. The ADC(Smti.Kabita Kakati Konwar,ACS) requested the departments to share impactful stories highlighting tangible outcomes and transformative changes resulting from the implementation of schemes under Dharti Aaba-Janjatiya Gram 	

				<p>Utkarsh Abiyan(DAJ-GUA) scheme to be held from 15 June to 30 June,2025.</p> <ul style="list-style-type: none"> • The ADC(Nazarat) informed the house regarding the new circular which will be out related to the use of banners and prohibition in the use of stickers and flowers in Conference Hall of the Office of the District Commissioner ,Sonit pur.The ADC further proposed that HoDS may have to make a minimum fee payment of Rs.1000 for using the 2nd Floor Conference Hall for meetings and other activities. • The Chair directed all the HoDS regarding implementation of flagship schemes and all to orient for its timely completion. 	
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The meeting ended with a vote of thanks from the Chair.

District Commissioner,
Sonitpur, Tezpur.

Copy to:

- The Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for kind information.
- Director, DCP Division, T & D Department.
- The Director , E & M Division , T & D Department
- .All members of DDC, as per Annexure I referred above.

- The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
- The PA to the Principal Secretary to the Govt. of Assam , Transformation and Development Department , Dispur , Guwahati -06 for appraisal of the Principal Secretary to the Govt. of Assam, Transformation and Development Department
- The PA to the District Commissioner, Sonitpur, Tezpur for kind appraisal of the Deputy Commissioner.
- Office Copy.

(e-signed)

District Commissioner,
Sonitpur, Tezpur.