

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	08/10/2024 , 11.00 A.M.
Venue	Conference Hall, o/o District Commissioner, Sonitpur, Tezpur.
Participants	Annexure - 1.1
Fund receipt & Utilisation	
Physical Progress	

The DDC Meeting was held in presence of Heads of various Development Departments of the District and Chaired by Sri Ankur Bharali, ACS, District Commissioner, Sonitpur, Tezpur. At the very outset the Chair welcomed all the members present in the meeting.

After that the meeting discussed elaborately and emphasized on the following aspects:

Sl. No.	Sector	Administrative Departments	Schemes/Project/Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Economic Development	Agriculture	<ol style="list-style-type: none"> <li>1. PADDY PRODUCTION</li> <li>2. PM-KISAN</li> <li>3. PMFBY</li> <li>4. FERTILIZER REPORT (UREA)</li> <li>5. NFSM (FNS)</li> <li>6. RKVY</li> <li>7. HMNEH</li> <li>8. Agri.-Horti. Activities under A PART 20 23-24</li> <li>9. ASSAM MILLET MISSION</li> <li>10. SOPD-G</li> </ol>	<ul style="list-style-type: none"> <li>• DC asked about the status of Millet Mission in Sonitpur in reply DAO has informed the house that under Assam Millet Mission 500 kg of Millets were distributed among 500 persons in the district for farming purpose. Moreover under NFSM and RKVY schemes Millets have been distributed.</li> <li>• Reg. PM – Kisan DAO informed that 18<sup>th</sup> installment of the scheme has already been completed on 05/10/2024 successfully.</li> <li>• DC enquired about the MSP of Paddy for the next procurement season. DAO informed that MSP has been increased from earlier Rs</li> </ul>	District Agriculture Officer, Sonitpur, Tezpur.

				<p>2183 to Rs 2300 per quintal and also informed that next procurement season will start from 1<sup>st</sup> November. The Chair then instructed DAO to make wide publicity of the new MSP rates and awareness programmes regarding enhancement of paddy procurement registration among the farmers in the district in coordination with Circle Officers, ADOs and Gram Pradhans so that farmers can take the advantage of procurement policy of the State Govt.</p> <ul style="list-style-type: none"> <li>The EE, Agril. Informed the house that distribution of machineries among the beneficiaries is going on in the district under VLFMB programme.</li> </ul>	
2.	Reforms Governance Facilitation & Regulation	EXCISE		<ul style="list-style-type: none"> <li>Excise officials has informed the house that Revenue Collected in the year 2024-25 till date is Rs. :574289984/- and percentage achieved till date is 35.55%.</li> <li>The Chair informed the house that due to attractive pricing offers provided by bonded warehouses in neighbouring d</li> </ul>	Supt. of Excise, Sonitpur.

				<p>istricts, many consumers are purchasing liquor from those areas, resulting into significant loss of revenue for Sonitpur District. Chair therefore directed the officials of excise department to identify a mechanism by which bonded warehouses in Sonitpur District can offer similar competitive prices to retain consumers and prevent further revenue loss.</p> <ul style="list-style-type: none"> <li>• DC, Sonitpur expressed satisfaction with the efforts made by the Excise Department to prevent the inflow of Arunachali liquor and instructed the officials to ensure that these efforts remain consistent and ongoing.</li> </ul>	
3.	Infrastructure	PHE		<ul style="list-style-type: none"> <li>• DC Sonitpur expressed dissatisfaction with the district's lower FHTC coverage compared to the State average.</li> <li>• Reg. the latest development in the JJM scheme EE, PHE has informed that MD, JJM has directed to immediately hand over the schemes where trials have been completed, and to compl</li> </ul>	EE, PHE.

				<p>ete the trial proces s for schemes wher e trails are ongoin g , followed by their handover .</p> <ul style="list-style-type: none"> <li>• DC Sonitpur told th at there will be a m eeting after durga puja, where CEO(Z P) along with PHE, PWD (R) departme nts will present to d iscuss inter- depart mental issues and explore solutions.</li> </ul>	
4.	Social S ector	Women & Chil d Development t.	<ol style="list-style-type: none"> <li>1. MISSION POSHAN 2.0 &amp; SA KSHAM ANGAN WADI</li> <li>2. Pradhan MantriMat ruVandan aYojana (P MVMY)</li> <li>3. One Stop Centre.</li> <li>4. Construct ion of Mo del AWC</li> </ol>	<ul style="list-style-type: none"> <li>• DC asked DSWO t o expedite the effor ts to achieve 100% growth monitoring on the POSHAN Tr acker portal, as the current status stan ds at 96.6%.</li> <li>• DC, Sonitpur inquir ed about the One Stop Centre in Soni tpur, Specifically w hether adequate manpower is availa ble and if the couns elling staff stay ove rnight at the centre. The DSWO confirmed that both are in place.</li> <li>• DC Sonitpur, expr essed his dissatisf action over the non -completion of any r Model Anganwari Centre(MAC) in So nitpur District and i nstructed DSWO, Sonitpur to ensure t heir completion at the earliest.</li> </ul>	DSWO, Soni tpur, Tezpur.
5.	Social S	LABOUR			Asst. Labour

	ector			<ul style="list-style-type: none"> <li>The chair took a note of the status of all activities that are running.</li> </ul>	Commissioner, Sonitpur.
6.	Infrastructure	DOHUA		<ul style="list-style-type: none"> <li>Reg. Construction of Chowk Bazar DC Sonitpur instructed EE, DoHUA to complete the project by December 2025.</li> <li>DC Sonitpur also asked EE, DoHUA to submit the working estimate for the renovation of works in DC Office Sonitpur due to some deviations from original plan and estimate of the scheme.</li> </ul>	EE, DoHUA
7.	Economic Development	Sericulture		<ul style="list-style-type: none"> <li>The DC, Sonitpur inquired about the Sericulture firms in the district and also asked about the staff position in the district.</li> <li>The Asst. Director, Sonitpur informed the house that there are 9 nos. of farms in the district and also informed that various position like Extension Officer, manager, Inspectors are lying vacant. He also informed the house that due to extreme heat this season production has gone down.</li> </ul>	Asst. Director, Sericulture, Sonitpur, Tezpur.
8.	Infrastructure	Soil Conservation		<ul style="list-style-type: none"> <li>Reg. Construction of Division Office Building DC Sonitpur instructed Divisional Officer to schedule</li> </ul>	Divisional Officer, Soil, Sonitpur, Tezpur.

				<p>ule the inauguration date on 7<sup>th</sup> November 2024.</p> <ul style="list-style-type: none"> <li>• DC, Sonitpur also asked the Divisional Officer to inspect all the water harvesting projects and other schemes undertaken by the the department in the past year and submit the report in the next DDC meeting.</li> </ul>	
9.	Social Sector	Food & Civil Supply	<p>7. One nation one ration card 8. e-POS transaction</p>	<ul style="list-style-type: none"> <li>• DC Sonitpur instructed ADC (F&amp;CS) to submit the district's daily RCMS report of the district by the end of each day.</li> <li>• DC Sonitpur also instructed that the e-PoS transaction be increased each month compared to previous month</li> <li>• DC Sonitpur has instructed ADC (F&amp;CS) to analyze the data of all 1002 fair price shops in the district concerning e-PoS transactions. Specifically, the ADC (F&amp;CS) to identify the shops with transaction rate below 90%. These shops are to be asked to attend a meeting to inquire about the reasons for the low transaction levels.</li> </ul>	Concerned Official.
10.	Infrastructure	TRANSPORT		<ul style="list-style-type: none"> <li>• MVI, Tezpur has informed the house that at the transport department has achieved a revenue collection of 31.35% amounting to Rs. 30.1</li> </ul>	<p>DTO, Sonitpur, Tezpur. MVI, Sonitpur, Tezpur. Divisional Superintendent</p>

				<p>019742 Cr out of targeted 96 Cr.</p> <ul style="list-style-type: none"> <li>MVI also informed the house that last month 1104 nos of challans being issued by the department in the district.</li> </ul>	<p>Superintendent, ASTC</p>
11.	Infrastructure	POWER		<ul style="list-style-type: none"> <li>DC Sonitpur asked both AGMs of Sonitpur District to investigate any instances where the construction of embankments near riverside has caused current – carrying wires to be lowered to a height that may pose a danger to human lives and take necessary actions accordingly with the help of line department.</li> <li>AGM Tezpur has informed the house regarding installation of smart meters across all office campuses in Sonitpur District and has requested all departments to co-ordinate. DC Sonitpur also urged all HoDs to collaborate with APDCL for this initiative.</li> </ul>	<p>AGM, Sonitpur, Tezpur.</p>
12.	Infrastructure	PWD (Building)		<ul style="list-style-type: none"> <li>DC Sonitpur asked EE, PWD (B) about the status of District Library, in response EE informed the house that renovation of District Library is expected to be</li> </ul>	<p>EE, PWD (Building)</p>

				<p>e completed by November 2024.</p> <ul style="list-style-type: none"> <li>• DC Sonitpur then reviewed various ongoing schemes like Towal Halls in Dhekiajuli, Rangapara, Baan Theatre etc. He instructed EE to expedite all the schemes.</li> <li>• DC Sonitpur instructed EE, PWD (B) to identify the agency to which Nabapur Market will be handed over.</li> <li>• To confirm the authority for issuing AA/FS for all the ongoing works in two Co-Districts in the district.</li> </ul>	
13.	Economic Development	Handloom & Textile		<ul style="list-style-type: none"> <li>• Asst. Director, H&amp;T informed the house that there are total 3 nos. of procurement centre in the district and all are functional. He requested all the HoDs to purchase Gamochha from these centres.</li> <li>• Following the instructions of hon'ble Chief Minister Assam, DC has directed all the HoDs not to felicitate any officials with Gamochha except for certain dignitaries.</li> <li>• DC Sonitpur also instructed Asst. Director, H&amp;T to continue conducting raid</li> </ul>	Asst. Director, H&T, Sonitpur.



				sagainst power loom produced Gamo chhas in the district .	
14.	Economic Development	Fishery	1. PMMSY 2. APART	<ul style="list-style-type: none"> <li>The Meeting discussed about at the ongoing schemes under the deptt.</li> <li>DFDO informed the house about issue faced by one beneficiary in Thelamara under PMMSY for fish feed mill to which DC Sonitpur asked DFDO to coordinate with AGM APDCL Dhekiajuli Division.</li> </ul>	DFDO, Sonitpur, Tezpur.
15.	Economic Development	Legal Meteorology		<ul style="list-style-type: none"> <li>The DC enquired about the status of all the activities running under the deptt. The official informed the house that there are 50 weighbridges available in the district and they are being regularly inspected by the concerned officials.</li> <li>DC Sonitpur inform the official that he will soon be inspecting Excise Distillery unit in the district along with officials from legal &amp; Metrology department.</li> </ul>	Concerned Officer
16.	Infrastructure	Water Resource	1. NABARD 2. SDRF 3. SOPD (G)	<ul style="list-style-type: none"> <li>The Chair reviewed all the important schemes of Water Resource department under NABARD, SOPD, RIFD</li> </ul>	EE, WRD, Sonitpur, Tezpur.
17.	Infrastructure	DI&CC		<ul style="list-style-type: none"> <li>DC Sonitpur asked</li> </ul>	GM, DICC

	ure			<p>about the status of training programme of CMAAA. GM (i/c ) informed the house that training programme is going smoothly in the district. He also informed that cheques were distributed to all the candidates during the ceremonial distribution programme in Guwahati. However those who did not attend the ceremony, cheques will be sent to DC office Sonitpur for distribution to candidates</p> <ul style="list-style-type: none"> <li>• Reg. PM Biswakarama GM (i/c) informed the house that for Barber &amp;Guru Shikha Programmes, the login credentials are not available with respective MBs in the district, which has hindered the implementation of the schemes. DC Sonitpur asked him to intimate the issue to the higher authorities.</li> </ul>	
18.	Social Sector	Cultural Affairs		<ul style="list-style-type: none"> <li>• The CDO informed the house that a Mega Jhumur event postponed to November/ December.</li> <li>• CDO also informed that payments for the last Summer workshop have been made by the department .</li> </ul>	CDO, Sonitpur, Tezpur.

19.	Social Sector	Sports		<ul style="list-style-type: none"> <li>• DSO (i/c) informed the house that Khel Maharan 2.0 will commence on 13<sup>th</sup> November and registration for the programme have already begun. She also mentioned that this year 7 games will be included namely football, volleyball, traditional cycling, chess, kabaddi, swimming and athletics for various age groups.</li> <li>• DC Sonitpur instructed Inspector of School to take initiative in registering students for Khel Maharan 2.0</li> </ul>	Concerned Officer Inspector of Schools, Sonitpur, Tezpur.
20.	Social Sector	Forest		<ul style="list-style-type: none"> <li>• The Chair instructed DFO, Sonitpur West Division to prepare and submit District Survey Report (DSR) to EIA on time.</li> </ul>	DFO
21.	Infrastructure Development	PWD(Electricals)		<ul style="list-style-type: none"> <li>• DC Sonitpur instructed to prepare working estimate for the works in Narduar and Dhekiajuli Co-District.</li> </ul>	AEE, PWD (Electrical)
22.	Miscellaneous			<ul style="list-style-type: none"> <li>• DC Sonitpur urged all district officials to be regular and adhere to office timings. He also asked the HoDs to identify any irregularities among officials of their respective departments and take necessary actions accordingly</li> </ul>	

- DC, Sonitpur instructed ADC (Rev) to coordinate with all departments and submit land details of all departmental office under Basundhara 3.0. He also requested all HoDs to verify their office land details with the circle office and take necessary actions such as submission of Relinquishment forms for secure the land titles.
- DC, Sonitpur also asked ADC (Rev) to call a meeting with Archaeological Survey officials, along with district tourism officials, to list all archaeological sites in the district.
- DC Sonitpur also informed the house about the Office memorandum issued by information and public Relation Department and requested all HoDs to review it. The DIPRO, Sonitpur informed the house that all HoDs must appoint a nodal officer to manage the department's social media accounts on platforms like LinkedIn, Facebook and X.
- ADC (Education) requested all HoDs to provide the names of the officials fo

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The meeting ended with a vote of thanks from the Chair.

District Commissioner,  
Sonitpur, Tezpur.

Copy to:

1. The Director, DCP Division, T & D Department.
2. The Director , E & M Division , T & D Department
3. .All members of DDC, as per Annexure I referred above.
4. The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
5. The PA to the Principal Secretary to the Govt. of Assam , Transformation and Development Department , Dispur , Guwahati -06 for appraisal of the Principal Secretary to the Govt. of Assam, Transformation and Development Department
6. The PA to the District Commissioner, Sonitpur, Tezpur for kind appraisal of the Deputy Commissioner.
7. Office Copy.

(e-signed)  
District Commissioner,  
Sonitpur, Tezpur.