

1/71297/2023

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	07/08/2023 , 11.00 A.M.
Venue	Conference Hall of District Commissioner's office Sonitpur, Tezpur.
Participants	Annexure - 1.1
Absentees	Annexure - 1.2
Fund receipt & Utilisation	N/A
Physical Progress	N/A

The DDC Meeting was Chaired by Sri Deba Kumar Mishra, ACS, District Commissioner, Sonitpur, Tezpur.

The decisions of the meeting are as follows:

Sl. No.	Sector	Administrative Departments	Schemes/ Project/ Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Social Sector	Social welfare (Women & Child Development)		<ul style="list-style-type: none"> <li>Brief explanation on the works of W &amp; CD by DSWO.</li> <li>The Chair enquired about the status of Hot cooked Meal to which the DSWO informed that for FY 2023-24, Rs. 40,15,693.86/- is sanctioned in favor of the Account Nos. of 1941 AWCMCs , it including the cost of other food ingredients and fuel &amp; condiments for the AWCMCs for providing Hot Cook Meal (HCM) covering 11 feeding days against 49488 numbers of the children (age group 3 years to 6 years) under Supplementary Nutrition Programme and to release the fund the file is under process.</li> <li>DSWO requested for the requirement of Consultancy firm in respect of fund disbursement.</li> <li>DSWO again</li> </ul>	DSWO, Sonitpur, Tezpur.  All CDPOs

				<p>instructed all CDPOs for cooperation in the matter related to daily monitoring of activities.</p> <ul style="list-style-type: none"> <li>• The Chair insisted that all HODs and officers should visit Anganwadi Centres.</li> <li>• The Chair instructed all CDPOs to check the infrastructure of existing AWCs.</li> </ul>	
	Economic Development	P & R D	Meri Mitti Mera Desh campaign	<ul style="list-style-type: none"> <li>• The CEO, SZP gave a brief description about the programs under Meri Mitti Mera Desh campaign and notified about the Department wise responsibilities.</li> <li>• The Chair directed all HODs for their active participation.</li> </ul>	All HODs
2.	T & D	Evaluation & Monitoring Div.		<ul style="list-style-type: none"> <li>• A brief explanation on the new format of inspection done by E&amp;M Div. was presented.</li> </ul>	
3.	Infrastructure	DOHUA		<ul style="list-style-type: none"> <li>• The Chair enquired about the status of</li> </ul>	EE, DoHUA

				<p>fountain installation at Thana Pukhuri and directed the EE, DoHUA to expedite the remaining works.</p> <ul style="list-style-type: none"> <li>• Reg. Development of Chowk Bazar, the EE informed that the Preparations for construction is going on herein the Chair instructed EE for organisation of Biswakarma Puja centrally at relocated place. also instructed to expedite the shifting process.</li> <li>• With respect to Integrated Sports Complex at Hazarapara, the Chair instructed DSO, Sonitpur to schedule a meeting right after the 15<sup>th</sup> August, 2023</li> </ul>	<p>EE, DoHUA</p> <p>DSO</p>
4.	Social Sector	Labour		<ul style="list-style-type: none"> <li>• The Chair enquired about the status of inspection to which the A.L.C &amp; Inspector of factories informed that till date, only 5 nos. of factories are left for inspection.</li> <li>• The Chair directed A. L. C. for submission of detailed report to the Director .</li> <li>• With respect to Azadi Ka Amrit Mahotsav,</li> </ul>	<p>Asst. Labour Commissioner.</p> <p>Inspector of Factories.</p>

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				<p>the Chair directed Asstt. Lab. Commissioner for involvement of Tea Garden management committees.</p> <ul style="list-style-type: none"> <li>Joint Director of Health informed about the Child death case at Chariduar to which the Chair instructed ADC(H) to look into the matter and take remedial measures.</li> </ul>	ADC(Health)
5.	Reforms Governance Facilitation & Regulation	EXCISE		<ul style="list-style-type: none"> <li>The Chair directed for routine check- up at Bhalukpong road.</li> </ul>	Superintendent of Excise, Sonitpur, Tezpur
6.	Social Sector	Transport		<ul style="list-style-type: none"> <li>The Chair insisted that top priority should be given on road safety and installation of road safety signage.</li> </ul>	DTO
7.	Social Sector	Health		<ul style="list-style-type: none"> <li>Dist. T.B. Officer, Tezpur informed the house about the</li> </ul>	

				status of NI-KSHAY MITRA. Herein, the Chair appreciated for its good progress.	
8.	Economic Development	AH & Vety		<ul style="list-style-type: none"> <li>When enquired about MVU the DVO informed that total 9 Nos of MVU are allotted for DVO, Sonitpur and 6 Nos. for Biswanath Sub-Division.</li> </ul>	
9.	Infrastructure	PWD (ROADS)		<ul style="list-style-type: none"> <li>The Chair enquired about the status of Garwan Patti road to which EE, PWD (R) informed that Plan &amp; Estimate has been provided.</li> </ul>	
10.	Infrastructure	Water Resources		<ul style="list-style-type: none"> <li>The EE, WRD informed the Chair reg. the water overflow issue at Bhalukpong, to which the Chair instructed for joint inspection.</li> </ul>	EE, WRD, EE, PWD (R)
11.	Reforms Governance Facilitation & Regulation	Forest		<ul style="list-style-type: none"> <li>The DFO, Sonitpur West Div. explained the house about the Amrit Brikkha Andolan and about the process for uploading photographs.</li> <li>The Chair informed the house that on 17<sup>th</sup> September, a Mega Plantation drive will be carried out.</li> </ul>	

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12.	Economic Development	Agriculture		<ul style="list-style-type: none"> <li>The DDC, Sonitpur enquired reg. if any shortage of Urea Supply to which the official informed the house that new demand has been placed for the month of August.</li> </ul>	
13.	Economic Development	Agriculture	PM KISHAN	<ul style="list-style-type: none"> <li>The DDC, Sonitpur took note of the progress of the works under PM KISHAN</li> </ul>	
14.	Infrastructure	DICC		<ul style="list-style-type: none"> <li>The DDC, Sonitpur enquired about the issue reg. PMFME (rejected case) and directed to liaise with the bank officials and resolve the matter at the earliest.</li> </ul>	GM, DICC LDM, Sonitpur
15.	Social Sector	SPORTS		<ul style="list-style-type: none"> <li>The Dist. Sports Officer informed the Chair reg. MSGUY whose physical progress is at 80%.</li> </ul>	
16.	Economic Development	PWD (Building)		<ul style="list-style-type: none"> <li>The EE, PWD (B) informed the house about the physical and financial progress of various schemes under the deptt.</li> <li>Reg. the status of construction of Library</li> </ul>	EE, PWD (B)

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				<p>Building the EE informed that there is an issue reg. non sanction of supplementary tender due to which work progress is going slowly.</p> <ul style="list-style-type: none"> <li>• ADC (H) enquired about the supply of poor quality material at Dist. Library and instructed to look into the matter.</li> </ul>	
17.	Infrastructure	Legal Meterology		<ul style="list-style-type: none"> <li>• The Asst. Controller, Legal Meterology informed the house that in the month of July' 2023, a total of 13 nos. of cases have been detected and for the month of August' 2023, 8 cases has been detected till date.</li> </ul>	
18.	Infrastructure	Irrigation		<ul style="list-style-type: none"> <li>• The DDC, Sonitpur took note of the progress of the works under all three divisions.</li> </ul>	
19.	Infrastructure	Power (APDCL)		<ul style="list-style-type: none"> <li>• The DDC, Sonitpur, Tezpur enquired about the status of installment of smart meter, to which AGM (Project) informed that at Tezpur the progress rate is 50%.</li> </ul>	

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20.	Social sector	Education		<ul style="list-style-type: none"> <li>The Chair directed the IS, to look into the matter reg. complain received from TG School w.r.t. egg distribution under Mid Day Meal scheme.</li> </ul>	IS, Sonitpur, Tezpur.
21.	Infrastructure	NHIDCL		<ul style="list-style-type: none"> <li>The Chair Directed DGM, NHIDCL for taking initiative reg. plantation drive at both the sides of Koliabhumura Bridge . Furthermore, the house was informed that an inspection will be conducted by the Chair before the execution of the work.</li> </ul>	AGM, NHIDCL

The meeting ended with a vote of thanks from the Chair.

**Signed by Deba Kumar  
Mishra**

**Date: 10-08-2023 13:06:21**

District Commissioner,  
Sonitpur, Tezpur.

Memo No.57266

Date: 09/08/2023

Copy to:

1. The Joint Secretary , DCP Division , T & D Department .
2. The Addl. Director , E & M Division , T & D Department
3. All members of DDC , as per Annexure I referred above .
4. The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
5. The PA to the Principal Secretary to the Govt. of Assam , Transformation and Development Department , Dispur , Guwahati -06 for appraisal of the Principal Secretary to the Govt. of Assam, Transformation and Development Department
6. Office Copy.

(e-signed)

District Commissioner,  
Sonitpur, Tezpur.


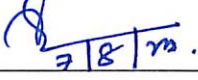

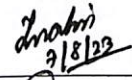
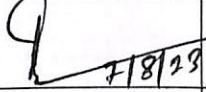


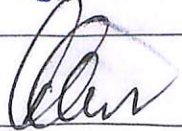


**ATTENDANCE SHEET FOR  
DISTRICT DEVELOPMENT COMMITTEE MEETING.**

**DATE** : 07/08/2023

**VENUE** : Conference Hall (1<sup>st</sup> floor) O/O Deputy Commissioner, Sonitpur, Tezpur.

**TIME** : 11:00 A.M

Sl.	Department	Sl.	Designation	Name	Signature	e-mail ID/ Mobile No.
1	2	3	4	5	6	7
	Administration	1	Deputy Commissioner, Sonitpur, Tezpur			
	Administration	2	. Dist. Development Commissioner, Sonitpur, Tezpur	Geya Pd. Agarwal	 7.8-23	9435007907
	Administration	3	Chief Executive Officer, Sonitpur, Tezpur	Karabi's Karam A.C.S	 7/8/23	98640-42047
	Administration	4	Addl Deputy Commissioner, Sonitpur, Tezpur			
	Administration	5	Addl Deputy Commissioner, Sonitpur, Tezpur	Kabila K. Konwar		9435485372
	Administration	6	Addl Deputy Commissioner, Sonitpur, Tezpur			
	Administration	7	Addl Deputy Commissioner, Sonitpur, Tezpur	Twahir Alam, Acs	 7/8/23	8638462120
	Administration	8	Addl Deputy Commissioner, Sonitpur, Tezpur	Pankaj Borah, Acs	 7/8/23	8638020128
	Administration	9	SDO (SADAR), Sonitpur, Tezpur			
	Administration	10	Circle Officer, Tezpur Revenue Circle			
	Administration	11	Circle Officer, Thelamara Revenue Circle			
	Administration	12	Circle Officer, Dhekiajuli Revenue Circle			
	Administration	13	Circle Officer, Chariduar Revenue Circle			
	Administration	14	Circle Officer, Naduar Revenue Circle			
	Administration	15	Assistant Commissioner			
	Administration	16	Assistant Commissioner			
	Administration	17	Assistant Commissioner			
	Administration	18	Assistant Commissioner			
	Administration	19	Assistant Commissioner			
	Administration	20	Assistant Commissioner			
	Agriculture	21	Dist. Agricultural Officer, Sonitpur, Tezpur	A-U. Borah		9365417182
	Agriculture	22	Executive Engineer (Agri.), Tezpur	P. J. Saha's		8761846703
	A.H. & Vety.	23	District AH & Vety. Officer, Sonitpur, Tezpur	Dr. B. K. Barman		8486315104
	APDCL	24	DGM, APDCL, (CAZ), Tezpur			
	APDCL	25	AGM, APDCL, (CAZ), Tezpur			



APDCL	26	AGM, APDCL, (CAZ), Dhekiajuli			
APDCL	27	AGM (Project)	Subodh Das		9864528383
ASDM	28	DPM			
Bank	29	Lead District Manager, UCO Bank, Tezpur	Acharya Sonowal		7002919865
Bank	30	DDM, NABARD, Tezpur			
BSNL	31	DGM			
Co- Operation	32	Dist. Dy. Registrar, Cooperative Societies, Sonitpur, Tezpur			
Craftsman Training	33	Principal, ITI, Tezpur			
Cultural Affairs	34	I/C, Jyoti Bharati, Tezpur			
Dairy Development	35	Deputy Director, Dairy Development, Dolabari, Tezpur	Pradip Dutta Boruah.		9864148245
DDMA	36	Project Officer, DDMA			
DIPR	37	DIPRO, Tezpur			
DOHUA	38	EE, NAD, DOHUA		<del>9864048560</del>	EE, NAD
DOHUA	39				
Eco. & Statistics	40	Dy. Director, Economics & Statistics, Tezpur			
Education	41	Inspector of School, Tezpur, Sonitpur	Prabhat Das		} 8011201690
Education	42	Dist. Ele. Edn. Officer, Sonitpur, Tezpur	Prabhat Das		
Education	43	Dist. Mission Coordinator, SSA, Tezpur			
Education	44	Dist. Adult Education Officer, Sonitpur, Tezpur	Prabhat Das		8011001690
Education	45				
Employment	46	Asstt. Director of Employment, DEE, Tezpur			
Excise	47	Superintendent of Excise, Tezpur	Boris Borakakaly		boris.borakakaly@gmail.com
F & C Supply	48	DDS, Sonitpur, Tezpur			
Fisheries	49	Dist. Fishery Dev. Officer, Sonitpur, Tezpur	Ajoy Sena.		dfdo sonitpur@gmail.com
Forest	50	DFO, Sonitpur Social Forestry Div., Biswanath			
Forest	51	DFO, Western Assam Wild Life Div., Dolabari, Tezpur			
Forest	52	DFO, Sonitpur West Div., Tezpur	Abbas Dewan		dfdo sonitwest@gmail.com
Handloom & Textile	53	Asstt. Disrector, H & T, Sonitpur, Tezpur	Prasanta Ronggi		8761898758



Health Services	54	Jt. Director, Health Services, Sonitpur, Tezpur	Dr. Jirandhar Das	Jaw	9435060109
Health Services	55	Add. C.M. & H.O., Tezpur	Yelentale	Amr	8452035072
Health Services	56	Dist. T.B. Officer, Tezpur	H. Sankar	Das	94350-83498
Health Services	57	M/Secy., District Leprosy Society, Tezpur			
Health Services	58	Jt. Secy., AIDS Control Committee, Tezpur			
Health Services	59	Jt. Secy., Dist. Blindness Control Society, Tezpur			
Health Services	60				
Housing Board	61	Zonal Housing Officer, ASHB, Tezpur			
Industries	62	G.M., DICC, Sonitpur, Tezpur	Pulak Jyoti Das	Pulak Jyoti	84719 05903
Industries	63	FM, DICC SONITPUR, TEZPUR	I M BARUAH	IB	7007832194
Irrigation	64	Supdt. Engr (Irrig.), Tezpur Circle	M.C. Nath	Das	8753955881
Irrigation	65	Exec. Engr., Tezpur & Rangapara Divn. (Irrig.), Tezpur	A.N. Peters	7/8/23	9435554678
Irrigation	66	Exec. Engr. (Irrig.), Sootea Divn., Tezpur	M. Bori	7/8/23	8538963436
Irrigation	67	Exec. Engr. (Irrig.), Dhekiajuli & Borsola Divn., Tezpur	N.R. Borakatake D. Das	7/8/23	<del>8638569267</del> 9957127329
Khadi & Vill. Ind	68	Dist. Officer, Assam K & V Ind. Board, Tezpur			
Krishi Vigyan	69	Head, KVK, Napam, Tezpur			
Labour	70	Asstt. Labour Commissioner, Zone III, Tezpur	Mrs. Rupalika Pegu Asst. Lab. Commission	7/10/23	9435520845
Legal Metrology	71	Asstt. Controller, Legal Metrology, Tezpur	Bidyut Kr Saikia A.C.L.M Tezpur	7/10/23	7086021955
Library Services	72	Dist. Librarian, Tezpur			
Museum	73	Dist. Museum Officer, Sonitpur, Tezpur	Abhilash Rajkhowa D.M.O., Tezpur	07/08/2023	9706595748
NRLM	74	DFE (Livelihood & Marketing)			
NRLM	75	District (MIS) Manager			
P & RD	76	CEO, Sonitpur Zilla Parishad, Tezpur			
P & RD	77	EE, DRDA, Sonitpur, Tezpur			
P & RD	78	BDO, Dhekiajuli Dev. Block			
P & RD	79	BDO, Bihaguri Dev. Block			
P & RD	80	BDO, Barchalla Dev. Block			
P & RD	81	BDO, Gabharu Dev. Block			
P & RD	82	BDO, Balipara Dev. Block			
P & RD	83	BDO, Rangapara Dev. Block			
P & RD	84	BDO, Naduar Dev. Block			
P & RD	85	BDO, Sootea Dev. Block			
P & RD NRI-M	86	Dist. Project Manager, ASRLMS,	Mahabubul Alam	07/08/2023	70023476



			Tezpur			
P & RD	87	Director, RSETI, Tezpur (ITI Campus)				
PHE	88	SE (PHE), Tezpur Circle				
PHE	89	EE (PHE), Tezpur Div. No. I, Tezpur	Nayanjyoti Hazari	21/8/23		80118-21517
PHE	90	EE (PHE), Tezpur Div. No. II, Dhekiajuli	Grantam Bora	JB		9857533520
PHE	91					
PHE	92					
PHE	93	Sr. Environmental Officer, PCB, Tezpur				
PHE	94	District Project Officer				
Pollution Control	95	SE, PWD, Tezpur Building Circle, Tezpur				
PM Kaushal Vikash Yojana	96	EE, PWD, Tezpur Building Division, Tezpur	Hari Prasad Bhuyan			9435006033
PWD (Bldg.)	97	EE, PWD, Tezpur Elect Division, Tezpur	Habib Ahmed A E	Qued		702080004
PWD (Bldg.)	98	Exec. Eng., PWD (NH), Rangia				
PWD (Electrical)	99	Exec. Eng., (NH), Nagaon				
PWD (NH)	100	SE, PWD, Tezpur Road Circle, Tezpur				
PWD (NH)	101	Exec. Eng., PWD, Tezpur, Sootea, Rangapara Territorial Road Division	Agit kr Mishra	ADP		78961-20192
PWD (Roads)	102	Exec. Eng., PWD, Dhekiajuli, Borsola Territorial Road Division	N.R. Borakataki			8638569267
PWD (Roads)	103	Exec. Eng., Sonitpur AACP Division, Tezpur				
PWD (Roads)	104					
PWD (Roads)	105					
PWD (Roads)	106					
Sericulture	107	Asstt. Director, Sericulture, Sonitpur, Tezpur	Purnaranda Kalita.			9435296353
Social Welfare	108	Dist. Social Welfare Officer, Sonitpur, Tezpur	RUBI KALITA			8876502873
Social Welfare	109	Programme Officer, Divisional ICDS Cell, Tezpur				
Social Welfare	110	Superintendent CPO	K. Chetani			7638339560
Soil Conservation	111	Divisional Officer, Sonitpur Soil Conservation Divn., Tezpur	Pranjal Dipan Mahanta Debita ASCO			7896610561 9455681465
Sports & Youth Welfare	112	Dist. Sports Officer, Sonitpur, Tezpur	Pranjal Debita			9455681465
Tezpur Medical College & Hospital	113	I/C, PMAY (U), Tezpur				



T & CP	114	Deputy Director, T & C. P., Tezpur	Dr. Jatijiba		7002798026
T & CP	115	PMAY (U)	Bura		
Taxes	116	Asstt. Commissioner of Taxes, Tezpur			
Tourism	117	Asstt. Tourist Officer, Tezpur			
Transport	118	District Transport Officer, Sonitpur, Tezpur	Saien kran.		9101042026
Transport	119	JE, Inland Water Transport Deptt.			
Transformation & Development	120	SPO, Sonitpur, Tezpur			
Transformation & Development	121	APO, Sonitpur, Tezpur			
Transformation & Development	122				
Urban Development	123	Chairperson, TMB, Tezpur			
Urban Development	124	Chairperson, DMB, Dhekiajuli TC			
Urban Development	125	Chairperson, Rangapara City			
Urban Development	126	Project Manager, NULM, Tezpur			
Urban Development	127				
W.PT & B.C	128	Project Director, ITDP, Sonitpur, Tezpur			
W.PT & B.C	129	Sub- Divisional Welfare Officer, Tezpur			
Water Resources	130	EE, Tezpur WR Division, Tezpur	K. Barman		9435057596
Zilla Sainik Board	131	Zilla Sainik Welfare Officer, Tezpur			
NRC	132	DPS, NRC			
Labour welfare Dept	132	M. I.P Tezpur	DR P. K LAHKA		70025 27012
Labour welfare Dept.	134	Inspector of factories	N.S. Baruah		9435050997
Social welfare	135	CDPO	Maya Prava Bar		7002491347
DO	136	Supervisor	Rimee Baruah		8638905212
Social welfare	137	CDPO	Kurum Talukdar		9435508940
WCD	138	CDPO	Jayanti Dasi Choudhury		8761005551
WCD	139	CDPO	Nirabi Talukdar		9101078932
WCD	140	CDPO	Nibedita Choudhury		8638070892
WCD	141	CDPO	Mahmuda Begum		7002963110
WCD	142	D.Co. Poshan	Orabadya Boruah		9864096416

