

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	04/12/2024 , 11.00 A.M.
Venue	Conference Hall, o/o District Commissioner, Sonitpur, Tezpur.
Participants	Annexure - 1.1
Fund receipt & Utilisation	
Physical Progress	

The DDC Meeting was held in presence of District Development Commissioner, Heads of various Development Departments of the District and Chaired by Sri Ankur Bharali, ACS, District Commissioner, Sonitpur, Tezpur. At the very outset the Chair welcomed all the members present in the meeting.

After that the meeting discussed elaborately and emphasized on the following aspects:

Sl. No.	Sector	Administrative Departments	Schemes/ Project/ Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1.	Economic Development	Agriculture	<ol style="list-style-type: none"> <li>1. PADDY PROCUREMENT</li> <li>2. PM-KISAN</li> <li>3. PMFBY</li> <li>4. FERTILIZER REPORT (UREA)</li> <li>5. NFSM (FNS)</li> <li>6. RKVY</li> <li>7. HMNEH</li> <li>8. Agri.- Horti. Activities under APART 2023-24</li> <li>9. ASSAM MILLET MISSION</li> <li>10. SOPD-G</li> </ol>	<ul style="list-style-type: none"> <li>▶ DC enquired about paddy procurement target and about the Registration of farmers.</li> <li>▶ The DAO, Sonitpur informed the house that the mapping of Verifier, Lot Mandal/ Circle Officer regarding Farmers' registration with respect to Naduar has been completed and the whole mapping process will be completed soon.</li> <li>▶ The DAO, Sonitpur informed the house about the requirement of Computer Operators around 40 nos. for Panchayat Level Camps for registration.</li> <li>▶ The Chair instructed ADC (Agriculture), Sonitpur to discuss with CEO, Sonitpur Zilla Parishad regarding Computer</li> </ul>	<p>District Agriculture Officer, Sonitpur, Tezpur.</p> <p>ADC(Agriculture), Sonitpur</p> <p>CEO, Sonitpur Zilla Parishad</p>

				<p>Operator in Panchayat Level Camp. The Chair instructed DAO to depute ADOs for awareness among Farmers so that farmers come at panchayat level camps for registration.</p> <ul style="list-style-type: none"> <li>▶ Reg.PM KISAN, the DAO, Sonitpur informed that 407 nos. of self registered cases pending at district level. The DAO, Sonitpur also informed the Chair that 18<sup>th</sup> instalment has been released for PM-KISHAN and also emphasised on the requirement of proper land documents against the scheme.</li> </ul>	
2..	Social Sector	Education		<ul style="list-style-type: none"> <li>▶ The Chair instructed IS, Sonitpur to coordinate with ADC(Education) for the Bicycle Distribution Programme, Dr. Banikanta Kakati Award-2024 and other programmes scheduled to be held in December,2024.</li> </ul>	<p>ADc(Education), Sonitpur</p> <p>Inspector of Schools, Sonitpur</p>
3.	Infrastructure	PWD (Building)		<ul style="list-style-type: none"> <li>▶ The chair enquired about the slow progress of Dev. of Baan Theatre, Tezpur under Untied Fund for the year 2022-23 and said that Fund amounting Rs 2.00 Cr for Dev. of Baan Theatre Ph-II for the year 2023-24</li> </ul>	EE, PWD (Building)

				is also received to be utilised. The Chair instructed officials of PWD (Building), Tezpur to expedite the work and fix a timeline for it's early completion. In a reply, official informed that the Civil works for Baan Theatre are going on and will be completed within 3 months.	
4.	Infrastru cture	DoHUA		<ul style="list-style-type: none"> <li>▶ Reg. Construction of project at Borpukhuri, the EE, DoHUA informed the house that the boulder pitching work will be started soon.</li> <li>▶ The EE, DoHUA informed the house regarding the issues raised with respect to the meeting held with the businessman with respect to the shifting of Chowk Bazaar.</li> <li>▶ The Chair instructed EE, DoHUA to discuss with EO, Tezpur Municipal Board for resolving the issue of shifting of shops.</li> </ul>	EE, DoHUA  EO, Tezpur Municipal Board
5.	Social Sector	Forest		<ul style="list-style-type: none"> <li>▶ The DFO, Sonitpur informed the house about the movement issues caused due to the appearance of Elephants at night. The Chair instructed DFO, Sonitpur to aware people through Gaon Pradhan about their</li> </ul>	DFO

				<p>plan to thwart direction of Elephants to avoid Man-Elephant Conflict.</p> <ul style="list-style-type: none"> <li>▶ The DFO, Sonitpur informed the house the Man-Elephant Conflict has led to the death of 3(three) people for which an amount of Rs. 4 Lakh given as compensation by state govt.</li> <li>▶ The DDC, Sonitpur enquired regarding the collection of DMFT and MMDRR from all the line departments</li> <li>▶ The Chair directed the DFO, Sonitpur to ensure Forest Royalty deduction against schemes of SSA and NHM.</li> </ul>	
6.	Social Sector	Sports		<ul style="list-style-type: none"> <li>▶ DSO informed the house that the tentative dates for LAC level Competition of Khel Maharan 2.0 in Sonitpur District are 7<sup>th</sup> December 2024 to 23<sup>rd</sup> December 2024 in all LAC's simultaneously as per schedule in the district .</li> <li>▶ The Chair directed DSO to share the schedule of the LAC level competition with DIPRO for press release/ wide publicity.</li> </ul>	Concerned Officer
7.	Infrastru cture	TRANSPORT		<ul style="list-style-type: none"> <li>▶ DTO, Tezpur has informed the house that the transport department has</li> </ul>	DTO, Sonitpur, Tezpur.

				<p>achieved a revenue collection of <b>44.90%</b> amounting to Rs. <b>43.1056962</b> Cr out of targeted 96 Cr.</p> <ul style="list-style-type: none"> <li>▶ The DTO informed the house regarding the low registration for Learner Licence in the year 2023-24. The DTO also informed that 549 cases of not wearing helmet and 915 cases of Over speed riding has been seen.</li> <li>▶ The Chair expressed concern regarding the lack of encroachment Officials near picnic areas and asked the DTO, Sonitpur to take necessary steps to prevent drunk and drive cases in those areas. The Chair instructed for awareness among students in Colleges for wearing of helmets and to impose fine for non wearing of helmets.</li> <li>▶ The DTO, Sonitpur informed the Chair that the taxes on registration of vehicles is affecting the revenue.</li> </ul>	<p>MVI, Sonitpur, Tezpur.</p> <p>Divisional Superintendent, ASTC</p>
8.	Infrastructure	DI&CC	CMAAA PM- Swanidhi PM Internship Scheme .	<ul style="list-style-type: none"> <li>▶ Reg.PM Viswakarma , GM, DICCC, Sonitpur informed the house that the total GP pending for onboarding is 25.</li> <li>▶ Reg. CMAAA, GM</li> </ul>	GM, DICCC

				<p>informed that for the 2<sup>nd</sup> Phase ,90 numbers of beneficiaries are there who's account have not been credited till now .</p> <ul style="list-style-type: none"> <li>▶ The GM also informed that they are planning to organise awareness camp on PMFME scheme at LAC level.</li> </ul>	
9.	Economic Development	Legal Meteorology		<ul style="list-style-type: none"> <li>▶ Reg.Land issues the Chair directed the official to submit report to Circle Officer, Tezpur Revenue Circle for allotment of land .</li> </ul>	Concerned Officer
10.	Economic & Development	Handloom & Textile		<ul style="list-style-type: none"> <li>▶ The Chair expressed concern with respect to the Machine made Gamosas flooding the market to which the Asst.Director ,Sonitpur informed that due to the unavailability of testing facilities in Sonitpur, it takes time to determine whether the Gamosa is machine made or not as sample is sent to Testing Labs. The Chair directed the official to look into the matter.</li> </ul>	Asst. Director, H&T, Sonitpur.
11.	Infrastructure	PHE		<ul style="list-style-type: none"> <li>▶ Reg. FHTC coverage, the EE,PHE informed the Chair that the district achievement is 79.31%</li> <li>▶ The Chair discussed regarding reports with respect to 5 Star Rating.</li> <li>▶ Reg. the latest development in the</li> </ul>	EE, PHE .

				<p>JJM scheme EE , PHE informed that 52 schemes are left to be handed over .</p> <ul style="list-style-type: none"> <li>▶ Reg. the visit of IIT Team the EE, PHE informed that the team has visited their sites and consolidated report will be submitted on the basis of Questionnaire.</li> </ul>	
12.	Social Welfare	Women & Child DEvelopment	<p>1 . Mission Poshan 2.O &amp; Saksham Anganwadi. 2.Pradhan Mantri Matry Vandana Yojana(PMMVY) 3.One Stop Centre. 4. Construction of Model AWC.</p>	<ul style="list-style-type: none"> <li>▶ The Chair discussed regarding model AWC and its construction</li> <li>▶ The Chair directed DSWO to verify the status of land, enrolment numbers with respect to Model AWC in consultation with concerned CDPOs and to process it immediately.</li> </ul>	DSWO, Sonitpur, Tezpur.
13.	Social Sector	Cultural Affairs		<ul style="list-style-type: none"> <li>▶ The Chair took a note on the Mega Jhumur event and the also discussed about the visit of Hon'ble Prime Minister, Shri Narendra Modi during the month of February and to take all necessary steps for successful celebration of the event.</li> </ul>	CDO, Sonitpur, Tezpur.
14.	Infrastru cture	Soil Conservation		<ul style="list-style-type: none"> <li>▶ Reg. Construction of Division Office Building, the Divisional Officer, Sonitpur informed the house that more than 90% of the Physical works has been completed.</li> <li>▶ The Official informed</li> </ul>	Divisional Officer, Soil, Sonitpur, Tez pur.

				<p>that repairing work is going on for Erosion Protection at Mona Centre (Batashipur near Lakhi Mandir) under RIDF-XXIX, 2023-24</p> <ul style="list-style-type: none"> <li>▶ The Official informed that boulder and Earth work is going on for the scheme of Anti Erosion Measure of Kholakati Kacharigaon Village at Dipota River under SOPD-G, 2023-24.</li> <li>▶ The Chair took a note on the fund received by the watershed Committee and emphasised on its supervision.</li> <li>▶ The Chair discussed on the project of Development of wetland of river Morabharali under ADB.</li> </ul>	
15.	Infrastructure	Water Resource	<ol style="list-style-type: none"> <li>1. NABARD</li> <li>2. SDRF</li> <li>3. SOPD (G)</li> </ol>	<ul style="list-style-type: none"> <li>▶ The EE, Water Resources, Sonitpur informed about the submission of Zilla compensastion proposal by CEO, Sonitpur, Zilla Parishad for WRD project under ADB.</li> <li>▶ Reg, Land acquisition Cases, The Chair directed EE, Sonitpur to pursue with ADC(Revenue).</li> </ul>	EE, WR Division, Sonitpur, Tezpur.
16.	Infrastructure	Irrigation	<ol style="list-style-type: none"> <li>1. PMKSY (HarKhe tkoPani)</li> <li>2. SOPD</li> <li>3. RIDF-NABARD</li> </ol>	<ul style="list-style-type: none"> <li>▶ The Chair emphasised on the establishment of Jal Shakti Kendra</li> <li>▶ The EE, Sonitpur informed that the</li> </ul>	SE, Irrigation, Sonitpur, Tezpur.



				District Water Conservation Plan has been submitted. The Chair directed the official to discuss with DDC, Sonitpur regarding the formation of Cell.	
17.	Social Sector	Cooperation		<ul style="list-style-type: none"> <li>▶ The Chair discussed on the updation of data on National Cooperative Database.</li> </ul>	
18.	Economic Development	Dairy Development		<ul style="list-style-type: none"> <li>▶ The Chair took a note on the progress of all the schemes pertaining to the Department.</li> </ul>	Deputy director, Dairy development, Sonitpur.
19.	Social sector	Labour		<ul style="list-style-type: none"> <li>▶ <b>Reg.</b> Child and Adolescent Labour (Prohibition and Regulation) Act, 1986, the ALC, Sonitpur informed that 6 FIR cases have been lodged.</li> <li>▶ Reg. Minimum Wages Act, 1948, the official informed that necessary directions are issued to the employer/manager having irregularities/ violations under M.W. Act, 1948 for rectification within stipulated time..</li> </ul>	Asst. Labour Commissioner, Sonitpur.
20.	Economic Development	Fishery	<ol style="list-style-type: none"> <li>1. PMMSY</li> <li>2. APART</li> </ol>	<ul style="list-style-type: none"> <li>▶ The Meeting discussed about the ongoing schemes under the deptt.</li> <li>▶ The DFDO informed the house that advertisement have been issued for 18 new targets of ponds for which the last date has been set in the month of December, 2024.</li> </ul>	DFDO, Sonitpur, Tezpur.

21.	Social Sector	Food & Civil Supply	1.One Nation One Ration card 2.E-POS transaction.	<ul style="list-style-type: none"> <li>▶ Reg.One Nation One Ration Card(ONORC), the official informed about the present status of ration Card i.e Total ration Card issued is 267086 no.s benefitting 826093 no.s of beneficiaries.</li> </ul>	Concerned Official.
22.	Infrastructure	PWD (Roads)		<ul style="list-style-type: none"> <li>▶ The Chair discussed on the completion of Drainage work from Circuit House to Hanuman Mandir.</li> <li>▶ The EE,PWD(R) informed the Chair that the road work from Post Office to Kolibari is going on in full swing and the road will become motorable by December.</li> <li>▶ The EE,PWD(R) for Barchalla ,Dhekiajuli Territorial Road Division informed the chair about completion of land acquisition process but fund has not been disbursed yet to which ADC(Revenue) instructed to pursue the matter with the concerned Circle Officer.</li> <li>▶ The EE ,Tezpur-Rangapara-Naduar PWD(R) informed the Chair regarding the issue of road widening near Tezpur University.</li> </ul>	EE, PWD (Roads)
23.	Infrastructure	POWER	PM- Surya Ghar	<ul style="list-style-type: none"> <li>▶ The AGM, Sonitpur informed the Chair that the Sitalmari Powerline Survey has been completed and also has been</li> </ul>	AGM,Sonitpur,Tezpur.

				<p>approved .</p> <ul style="list-style-type: none"> <li>▶ The Chair took a note on the progress of all the ongoing schemes of the Department.</li> </ul>	
24.	Economic Department	AH &Vety		<ul style="list-style-type: none"> <li>• The DVO, Sonitpur informed the house about the ongoing 21<sup>st</sup> life stock census and about Project SCOPE</li> <li>• The DVO, Sonitpur also informed about the Project SCOPE and Rashtriya Gokul Mission.</li> <li>• The Chair took a note on the Artificial Insemination activity.</li> <li>• The Chair discussed on the issue of Slaughter animal shops not observing necessary hygienic procedure.</li> <li>• The DVO, Sonitpur informed the house about the Stray Dog Menace and the requirement of Joint Operation to solve the issue.</li> </ul>	DVO, Sonitpur
25.	Economic Development	Taxes	1.GST	<ul style="list-style-type: none"> <li>▶ The Official informed the house that out of the target of Rs. 212 crore, GST amounting Rs. 137 crore has been received. The Official also informed that 8% growth has been registered. Further, non-GST amount to Rs.75 crore registering 14% growth.</li> </ul>	Concerned Official
26.	Social Sector	Employment Exchange		<ul style="list-style-type: none"> <li>▶ Reg.PM Internship scheme, the AEO,</li> </ul>	Assistant employment

				Sonitpur informed the house that registration process has been done and 14 persons shortlisted for Sonitpur District.	officer, Sonitpur.
27.	Miscellaneous			<ul style="list-style-type: none"> <li>▶ In view of the upcoming Panchayat Election 2024-25, the DDC, Sonitpur directed all departments to provide Official Staff Position List and list of Officer working in the same district for more than 3(three) years or home district at the earliest.</li> <li>▶ The Chair informed that functioning of Municipal Boards will be reviewed on the basis of Income, Liability ,Tax collection etc.</li> <li>▶ The DDC, Sonitpur directed all the Departments to submit the Action taken Report with respect to the 9<sup>th</sup> Meeting of the Governing Council of NITI Aayog which has already been informed to all the HoDs of Sonitpur District.</li> <li>▶ Reg, Approved minutes of the State Level Banker's Committee(SLBC), the DDC, Sonitpur instructed all the concerned departments to</li> </ul>	

				coordinate with banks to achieve the target and to resolve the issues.	
--	--	--	--	--	--

The meeting ended with a vote of thanks from the Chair.

District Commissioner,  
Sonitpur, Tezpur.

Copy to:

1. The Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for kind information.
2. Director, DCP Division, T & D Department.
3. The Director , E & M Division , T & D Department
4. .All members of DDC, as per Annexure I referred above.
5. The DIO, NIC, Sonitpur, Tezpur. He is requested to upload the DDC minutes in the Dist. Website.
6. The PA to the Principal Secretary to the Govt. of Assam , Transformation and Development Department , Dispur , Guwahati -06 for appraisal of the Principal Secretary to the Govt. of Assam, Transformation and Development Department
7. The PA to the District Commissioner, Sonitpur, Tezpur for kind appraisal of the Deputy Commissioner.
8. Office Copy.

**(e-signed)**

District Commissioner,  
Sonitpur, Tezpur.