



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:: SONITPUR :: TEZPUR
(FOOD, PUBLIC DISTRIBUTION & CONSUMER AFFAIRS BRANCH)

Email: ddsfscatezpur2017@gmail.com & dc-sonitpur@nic.gov.in

File No.E-141475/1275

Date: 11 / 8 /2026

(NOTICE INVITING TENDER (NIT))

**FOR SELECTION/APPOINTMENT OF HANDLING AND TRANSPORT CONTRACTOR FOR
TRANSPORTATION OF FOOD-GRAINS UNDER NFSA-2013 OF SONITPUR DISTRICT.**

The District Commissioner, Sonitpur invites *e-Tender* for transportation of Food- Grains i.e. rice detailed here under. *e-Tender* under two cover systems comprising of Technical Bid and Financial (Price).

e-Tender affixing court fee Stamp of Rs. 8.25/- under two cover systems comprising of Technical Bid and Financial (Price) Bid are invited from interested Indian Handling and Transport contractor for selection and appointment as "Handling and Transport Contractor and Fixation of Rate" for Transportation of Food-Grains under NFSA-13 in two Tier system Tier-I (from FCI Godown to GPSS/WCCS Godown) and Tier -II (from GPSS/WCCS Godown to FP Shop Dealer/Agents) for Transportation and delivery up to FP Shop level in respect of Sonitpur District for the year 2026-2027.

Name of work	Specification of work	Period of work	Earnest Money Deposit
Transportation of Food-Grains i.e. Rice under NFSA-2013 in respect of Sonitpur District	Carrying, loading, Unloading of allotted food grains i.e. Rice under NFSA-2013 in Two Tier system Tier-I(FCI Go down to GPSS/WCCS Godown and Tier – II (from GPSS/WCCS Godown to FP Shop Dealer/Agents) for Transportation and delivery up to FP Shop level	2026-2027	@Rs.5,00,000/- (GPSS/WCCS @1,00000/-)

SCHEDULE OF TENDER

Particulars	Date	Time
Tender publishing date	20-08-2026	3:00 PM
Tender downloading starting date	20-08-2026	3:00 PM
Pre-Bid Meeting	25-08-2026 (All the intending bidders are requested to attend the Pre-Bid meeting, failing which, no objection will be redresses later on)	11:00 AM
Bid submission starting date	27-08-2026	4:00 PM
Closing date of Tender	10-09-2026	3:00 PM
Technical Bid opening date	(All the bidders are requested to attend on the day at the time of opening of technical bid.) 11-09-2026	3:00 PM
Financial Bid opening	To be informed later on after opening of Technical Bid	

e-Tender is to be submitted online through the portal <https://assamtenders.gov.in> Bidders have to enroll themselves with portal and read the instruction carefully before participating. The District Commissioner Sonitpur reserves the right to change the date by notifying the same tender and system errors(if any).

Digitally signed by
ANANDA KUMAR DAS
 Date: 10-08-2026
 18:18:24
 Ananda Kumar Das, ACS,
 District Commissioner,
 Sonitpur, Tezpur

Instruction to bidder for online submission of e-Tender

- 1) Bidder is to enroll themselves on the web site <http://assamtenders.gov.in>.
- 2) Bidder has to submit the bid through online portal <http://assamtender.gov.in> no offline bid will be accepted.
- 3) Bidders are advised to go through the instruction carefully available on e-Tendering portal and submit the bids within the stipulated time.
- 4) The Bidder should have digital signature certificate (DSC) in the form of smart card/ e-token for submission of the bid. Digital signature can be obtained from authorized agencies certified by the Government.
- 5) Bidders can download the Tender documents through the online *e-Tendering* portal. The Tender document fees of @Rs. 2,000/- (Rupees two thousand only) (for GPSS/WCCS under Sonitpur District the document fees is Rs 500/- only) payable in the shape of demand draft in favour of the District Commissioner, Sonitpur. The EMD, Tender document fees to be submitted in the office of the District Commissioner, (F, PD&CA Branch), Sonitpur on or before last date of submission of bid.
- 6) Any amendment in the bidding documents will be made available at *e-Tendering* website.
- 7) The bid shall be submitted online under two cover systems –technical bid and financial bid.
- 8) The technical bid shall consist of all required papers in NIT, scan copy of tender documents fees, EMD to be uploaded with technical bid. The Financial bid shall consist of rate quoted in the form of BOQ. The rate should not be given in the technical envelope, otherwise it will lead to rejection of the technical bid.
- 9) The bidders must ensure that both the bids have been digitally signed.
- 10) The bidder(s) need to upload the documents in pdf format (100/150 dpi and Grayscale/colour). The total size of documents to be uploaded should be small (preferably less than 50 MB) though it has no limit. BOQ should be uploaded in the same name downloaded from the site without re-naming.
- 11) The date of opening of financial bid will be declared later after declaration of technical results. The financial bid(s) of only technically qualified bidder(s) shall be opened. Rate offered by the bidder in financial bid will be taken into consideration to arrive at lowest rate offered by bidder's viz. L1 and so on.
- 12) Person (s) signing the tender shall state in what capacity he is, of they are, signing the tender, e.g., as sole proprietor of the firm, or as a Secretary/Manager/Director etc., of a Limited Company. In case of Partnership firm, the names of all partners should be disclosed and the tender shall be signed by all the partners, or by their duly constituted attorney, having authority to bind all the partners in all matters pertaining to the contract. The original or an attested copy, of the registered partnership deed shall be furnished along with the Technical Bid. In case of limited company, the names of all the Directors shall be mentioned, and the copy of the resolution passed by the company authorizing the person signing the tender to do so on behalf of the company shall be attached to the Technical Bid, along with a copy of the Memorandum and Articles of Association of the Company.
- 13) The bidder(s) should affix recent passport size colour photograph of size 3.5 cm X 4.5 cm with white background and good contrast. Blur photographs shall not be accepted.
- 14) The terms and condition of this tender process is governed as per "Assam Public Procurement Rules'2020".
- 15) All terms and conditions are essential, and any violation/ non adherence shall result in non-consideration of bid.

TERMS AND CONDITION OF BIDS

- 1) The bidder shall be Govt. Registered contractor /GPSS/WCCS under Sonitpur District and upload copy of the registration Certificate or other relevant documents from the concerned department.
- 2) The Bidder should have experience of Transportation of Rice or any perishable items. Experience certificate for 2 years from competent authority is required. If the experience of a bidder is less than 2 Years and the other terms and conditions of the NIT are fulfilled by him, then he will be eligible to award only 02(two) Nos. of GPSS/WCCS, if he is selected as L1 in Financial Bid. In such Cases, the Bidder who qualifies as L2 in Financial Bid, will be awarded the remaining works in L1 rate.

Sl no	Name of client/Customer Served	Nature of the work/Contract executed	Contract Period	Product handled	Volume of work handled in MT	Total Value of work/contract executed	If any Penalty imposed.If Yes,give details

- 3) The Bidder should furnish a sum of @Rs.5, 00,000/-(Rupees Five lakh) only as Earnest money but for GPSS/WCCS Secretaries under Sonitpur District is 1.00(One Lakh) only in the shape of D.D. in favour of District Commissioner, Sonitpur.
- 4) Preferential treatment to the GPSS/WCCS in awarding of transportation contract of food grains under NFSA-2013 will be given in pursuance of the Govt. Letter vide No.FSA.81/2009/Pt-III/309 dated 13th July ,2021 for implementation of cabinet decision taken on 30-06-2021.
- 5) The Bidder should have registered Office/Branch at Sonitpur District.
- 6) The Bidder should submit up to date Bakijai clearance certificate.
- 7) The Bidder should have experience in Transportation of food grains. Experience Certificate from the respective D.C. or any competent authority is required and copy to be uploaded. Preference will be given to the Bidder having experience in transportation of NFSA Rice preferably in Sonitpur District.
- 8) The Bidder shall have to upload the copy of PAN Card along with Income Tax Return for last 3 (three) assessment years i.e. 2022-2023,2023-2024 &2024-2025 2025. The Bidder(s) shall have to submit the Income Tax Return for the assessment year 2024-2025 before obtaining Work Order if the Bidder(s) get qualified through the E-Tendering process as L1.
- 9) The bidder should upload the copy of Election Commission of India's Voter Identity Card and AADHAR Card issued by Unique Identification Authority of India (UIDAI).
- 10) The Bidder should submit Labour License issued under "ContractLabour (Registration and Abolition) Act.1970".
- 11) The Earnest Money of successful bidder(s) shall be retained by the District Commissioner, Sonitpur as Security Deposit till completion of Contract.
- 12) The Bidder should have GST Registration Certificate from concerned department and upload the copy of the up-date GST return & ITR.
- 13) The Bidder should quote bid in the GPSS both Tier-I and Tier-II of Sonitpur District. Quoted rate should not exceed ceiling of admissible amount of @Rs.136 per Qntls. Taking both Tier -I and Tier-II together.
- 14) The Bidder shall have to upload the copy of Solvency Certificate not less than Rupees 3,00,00,000(Three) Crore. received from the Bank along with the copy of authenticate audited financial statement(Balance sheet, profit and loss account) for the last 3 (three) years i.e. 2022-2023,2023-2024 & 2024-2025 The yearly turnover of the bidder should not be less than Rs 1.75 Crores ((Rupees one Crore seventy five laks) only.The relaxation to GPSS/WCCS will be as follows:- (i) Solvency Certificate from bank of Rs.3,00,000.00(Three lakh), (ii) Annual Turn Over should be amounting to Rs.5,00,000.00(five laks) and (iii) Earnest Money to be deposited amounting to Rs.1,00,000.00 (One lakh) for their local Area.
- 15) The successful bidder(s) shall have to execute an agreement in non-judicial stamp paper with District Administration as per details to be provided later on.
- 16) The successful bidder(s) shall have to carry/transport food-grains under NFSA-2013 under 2 (Two) Tier system i.e. for Tier-I (From FCI) Godown to GPSS/WCCS Godown) and Tier – II(from GPSS/WCCS Godown to FP Shop Dealer/Agents) for Transportation and effect door step delivery up to FP Shop level.
- 17) After finalization of the tender process the successful bidders have to submit the list of minimum 30(thirty) Nos. of trucks in his / her or firm's or Company name or an agreement with other individuals/Truck Association valid up to 31.03.2026. Documentary evidence to be submitted containing Regd. No. of Trucks. The total Nos. of Trucks required for GPSS/WCCS to run the Transportation works will be finalised at the time of awarding Work Order on the basis of volume of works to be carried out for their local Area if they get qualified through the E-Tendering process.

- 18) The vehicles meant for transportation of allotted Food Grains under NFSA-2013 must have the facilities of GPS tracking system installed as per Govt. direction vide W.T. message No.SA.18/2016/NFSA/76, Dtd. 18-03-2017. GPS installation certificate to be obtained by DTO, Sonitpur. Successful bidders have to produce the vehicle physically for verification at the office of the District Commissioner, Sonitpur.
- 19) The rate of transportation of Food Grains will be inclusive of all Taxes and handling charges. No extra charges will be entertained for any other reason. The taxes liable to pay shall be deducted at source.
- 20) The rate will be compared on the basis of aggregate rates quoted in Tier-I and Tier-II by the Bidder.
- 21) No. extra charge shall be claimed by the bidder(s) against loading/unloading of allotted Food-Grains at any level.
- 22) The successful bidder(s) shall have to deliver the Food- grains under -2013 to nominees/allottees i.e. GPSS/WCCS in Tier-I and the FP Shop Dealers/Agents in Tier-II properly in good condition. The cost in case of any loss, damage and shortage shall have to be borne by the transporter(s).
- 23) The successful bidders shall have to deposit a security deposit for sum of @Rs. 15,00,000/- (Rupees fifteen lakhs) only in the shape of demand draft/FD in favour of District Commissioner, Sonitpur. For GPSS/WCCS under Sonitpur District, the security deposit is Rs. 2.00 Lakh(Two) lakhs. The earnest money may be converted as security deposit. The security money of the successful bidders shall be liable to be forfeited to Govt. in case of failure to execute the work as per term and condition of agreement and also be liable to be forfeited in case of loss, damage of the items.
- 24) The successful bidders have to abide by instruction to be issued by the concerned authorities failing which might be breached at any point of time without arising any reason thereof.
- 25) In respect of Tier- II for a GPSS the mean average lowest of all the distance slabs shall be considered for selection.
- 26) The rate offered by the bidders in financial bid will be taken into consideration to arrive at lowest rate offered by bidders.
- 27) The rate once accepted shall be treated as final and will be effective for the whole contract year 2026-2027.
- 28) The payment of Transportation charge shall be made to the Transport contractor on submission of bills after successful completion of assigned work subject to receipt and availability of fund from Govt.
- 29) The tender form is not transferable. The tender form downloaded from the portal will only be valid.
- 30) The contractor shall not sub-let, transfer or assign the contract or any part thereof.
- 31) The bidder who is blacklisted or debarred by any Govt. or Govt. agency is not eligible to file the tender.
- 32) The District Commissioner, Sonitpur may amend any terms and conditions of the tender if necessary before the last date of submission of tender. Such amendments will be communicated through the online bidding portal.
- 33) The language of bid documents should be in ENGLISH.
- 34) The bidders have to abide by all the rules and regulation of the Govt./District Commissioner/Sub-Divisional Officer (Civil).
- 35) The Bidder(s) have to upload self-attested copies of tender documents as indication of accepting the terms & condition of E-Tender process.
- 36) Delay in delivery of NFSA Rice within the prescribed time by any successful bidder during the tenure of their contract, penalty will be imposed by deducting 10% of the bill amount from the amount of the respective month/outstanding bill. Failure in lifting of NFSA Rice by any successful bidder within the stipulated time will result in bidder(s) being blacklisted", the Black Listed Contractor will be barred in participating bidding for minimum 03(three) years.
- 37) The District Commissioner, Sonitpur is not liable for any loss, damage, shrinkage etc. and it is the responsibility of the Contractor. Strikes by the contractors workers on account of any dispute between the contractor and his workers as to wages or otherwise will not be deemed to be a reason beyond the contractor control and the contractor shall be responsible for any distribution of supply of Food-grains amongst the AAY families/ Priority household beneficiaries under the existing system of distribution as per Govt. guidelines.
- 38) The conditional tender will not be accepted. Tender should be strictly in conformity with prescribed terms and conditions. The tender documents containing any other condition which are not prescribed in the original tender will be rejected. The bidder shall sign and stamp on

- each page of the tender documents and upload all the documents called for with the technical bid, failure to do so shall entail cancellation of the bid.
- 39) The bidder (s) shall quote rate for all GPSS/WCCS. If the bidder(s) is a GPSS/WCCS, they shall quote rate for their respective GPSS/WCCS only.
- 40) The District Commissioner, Sonitpur reserves the right to reject any or whole tenders without assigning any reasons thereof.

OPENING OF TENDERS:-

- 1) The Technical bid will be opened first in the office of the District Commissioner, Sonitpur at the fixed time and the date indicated in the NIT. The Bidder will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid.
- 2) Financial Bids of only those technically qualified Bidders shall be opened at time and place of which notice will be given. The bidder technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the financial Bids.

PERIOD OF CONTRACT:

- 1) The contract shall remain in force up to 1(One) Year from the date of contract.
- 2) **PENALTY:**

The contractor to whom the contract shall be awarded will have to lift the allotted food grains from the Food Storage Depots of the FCI, Sonitpur and transport and deliver them to GPSS/WCCS and FPS within schedule time fixed by the Govt as per Govt. guidelines vide order no eFile No.ECAB/SUPP/2023/7 , Dated: Dispur, the 18th September, 2023 , failing which 10% of the total cost of the food grains and the Transportation cost as per contractor quoted rate will be charged as penalty. Repetition of similar action on the part of the contract for subsequent two terms shall invite the termination of the said contract.

(e-signed)
Ananda Kumar Das, ACS,
District Commissioner,
Sonitpur, Tezpur.



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:: SONITPUR :: TEZPUR
(FOOD, PUBLIC DISTRIBUTION & CONSUMER AFFAIRS BRANCH)

File No.E-141475/1274

Date: 11 / 8 /2026

PART A

Paste Passport
size photograph
of Bidder with
self

TECHNICAL BID

Sl No.	Particulars	Page No.
1	Name of Bidder	
2	Address of Bidder	
3	Phone No./Fax No./E-Mail-id	
5	Bidding Firm Registration Details	
6	Name and address of Firm, Proprietor, Partners, Member (if any)	
7	Primary Activity of business	
8	Experience certificate (handling of foodgrains or any perishable items preferably NFSA TIER-I, II)	
9	Solvency certificate from Bank with authentic bank transaction statement for last 1(one) year	
10	Permanent Account Number with Income Tax Return	
11	Voter Identity Cards	
12	Labour Registration and EPF No.	
13	Contract Registration	
14	Trade License, if any	
15	GST Registration	
16	Up-to-date ITR	

I/We hereby affirm that the District Commissioner, Sonitpur is at liberty to take action against me/us as per terms and conditions of Tender Documents, if the above said statement proves to be wrong at any point of time.

Sign & stamp of Bidder

Name of Bidder

Date:

Approved by-

Place:

Digitally signed by
ANANDA KUMAR DAS
 Date: 10-08-2026
 Ananda Kumar Das, ACS,
 1404757 District Commissioner,
Sonitpur, Tezpur.